

**London Township**  
Board Minutes  
October 14, ~~2015~~ 2019

Call to order by Supervisor Taepke 7:32pm  
Recited the Pledge of Allegiance.

**Roll Call:**

Supervisor Gary Taepke-Present, Clerk Kimberly Sharp-Present, Treasurer Melissa Beauchamp-Present,  
Trustee Penny Turner-Present, Trustee Roger Werstein-Present.

**Approval of Agenda:**

Motion made by Treasure Beauchamp, seconded by Supervisor Taepke to accept the agenda as amended with the addition of the following:

**New Business:**

#6 Cemeteries  
#7 Financial Report  
All in favor: AYE.

**Motion Carried**

**First Citizens Time:**

-Supervisor Taepke will check with the Monroe County Road Commission (MCRC) about the brining of Allison rd., as a resident stated it never occurred this season.  
-Resident asked if there was an ordinance on target practicing in one's own yard, Supervisor Taepke stated there is no such ordinance.  
-Current office hours are now posted on the Township website (Londontwp.org) and Deputy Supervisor Amanda Taepke will be posting the hours in the Township Hall's bulletin board.

**Approval of Minutes:**

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to accept the September 9, 2019 Minutes as presented.  
All in favor: AYE.

**Motion Carried**

**Supervisor's Report:**

-Seib Plumbing is scheduling the disconnection of one water tank and cleaning the remaining tank.  
-Cribley Drilling will be scheduling the capping of the well.

Motion made by Treasure Beauchamp, seconded by Trustee Turner to accept the Supervisor's Report.  
All in favor: AYE.

**Motion Carried**

**Treasurer's Report:**

-Winter taxes will be sent out December 1, 2019.

-Enclosed with the taxes will be a newsletter.

-The Township is in the process of hiring a new assessor and she is hoping for a smooth transition.

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to accept the Treasurer's Report.

All in favor: AYE.

**Motion Carried**

**Clerk's Report:**

-Clerk Sharp gave an update on the outstanding PA 116's. They are at the county level; however, the Monroe County Planning Commission has not had a meeting since July.

Motion made by Treasurer Beauchamp, seconded by Trustee Turner to accept the Clerk's Report.

All in favor: AYE.

**Motion Carried**

**Building Department Report:**

-There was a total of 17 permits totaling \$4,399.94.

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to accept the Building Department Report.

All in favor: AYE.

**Motion Carried**

**Zoning Administrator's Report:**

-No report.

**Planning Commission Report:**

-Approved site Plan SLU 02-14 with the condition that 4 parcels be combined, with the stipulation that paperwork needs to be submitted before November 1, 2019.

-Extraction operations: Corrections were made after review from the Township Engineer. Corrected version will be reviewed at November's PC meeting.

Motion made by Treasurer Beauchamp, seconded by Clerk Sharp to accept the Planning Commission Report.

All in favor: AYE.

**Motion Carried**

**Reading of Monthly Disbursements:**

**General Fund:**

-Trustee Turner questioned an invoice received from David Arthur Consultants, Treasurer Beauchamp will contact them on Tuesday in regards to it's what this invoice is for.

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the disbursements from the General Fund **Totaling \$26,964.10**

**Roll Call:** Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES, Treasurer Beauchamp YES, Clerk Sharp YES.

**Motion Carried**

**Sewer Fund:**

None

**TOTAL MONTHLY DISBURSEMENTS: \$26,964.10**

**Unfinished Business:**

**1. Dumpsters:**

Motion made by Supervisor Taepke, seconded by Clerk Sharp to enter into 3-year contract with Steven's Disposal for a 6-yard dumpster with pickup twice per month.

**Roll Call:** Trustee Werstein **YES**, Trustee Turner **YES**, Supervisor Taepke **YES**, Treasurer Beauchamp **YES**, Clerk Sharp **YES**.

**Motion Carried**

**2. NO Water Committee:**

Resident Aretta Schils presented to the board copies of signatures of over 400 citizens representing over 6,000 acres of residents opposed to the water initiative and the group asked that the Board abandon the process of bringing municipal water to the Township. Supervisor Taepke explained that the engineers have already been paid for the Preliminary Engineering Report and we should wait for those results before making any other decisions.

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to accept the receipt of over 400 signatures.

All in favor: **AYE**

**Motion Carried**

**3. Hall Rental:**

Supervisor Taepke received drafts from the Township Attorney for the hall/pavilion lease agreement and Township Hall leasing policy. He would like the board to review. The Township maintenance man informed the Board that some of the restrooms are not handicapped accessible. This item is will be tabled until November.

**4. Snow Plowing:**

Motion made by Supervisor Taepke, seconded by Treasure Beauchamp to place an ad in paper to accept bids for snowplow services at the Township Hall for the 2019-2020 season.

**Roll Call:** Trustee Werstein **YES**, Trustee Turner **YES**, Supervisor Taepke **YES**, Treasurer Beauchamp **YES**, Clerk Sharp **YES**.

**Motion Carried**

**New Business:**

**1. Blight/Dangerous Buildings:**

Carlisle Wortman Associates Inc. prepared a proposal to the Township to Enforce the Townships Ordinances with Regard to Dangerous Buildings, Blight and Property Maintenance. Payments for services are as follows:

*-Code Enforcement/Dangerous Buildings:*

\$45/hr. with the recommendation of 4 hours per week to identify and to document violations with the Township, serve notices and perform follow up.

*-Meeting Attendance/Non-Retainer Services*

For attendance at any Planning Commission, Township Board, of Board of Appeal meetings, and any additional services not covered in the proposal.

Principal \$110/hr.

Building Official \$85/hr.

Building Inspector \$75/hr.

Code Enforcement Officer \$55/hr. plus mileage at .58 cents per mile

Motion made by Supervisor Taepke, seconded by Clerk Sharp accept the proposal submitted by Carlisle Wortman Associates Inc. to enforce the Blight, Dangerous Buildings and Property Management.

**Roll Call:** Trustee Werstein **YES**, Trustee Turner **NO**, Supervisor Taepke **YES**, Treasurer Beauchamp **YES**, Clerk Sharp **YES**.

**Motion Carried**

**2. Assessor:**

The Township Assessor, Bob Brazeau, resigned effective September 25, 2019 due to health issues A new assessor is needed for the Township. There is difficulty in finding a replacement as there are not many applicants and this is true in other townships as well. Barry Wauldron has been working with the outgoing Assessor for the last year and is interested in the position and would start on November 4, 2019.

Motion made by Treasurer Beauchamp, seconded by Supervisor Taepke to hire Barry Wauldron as Township Assessor for a term of 3 years at the rate \$25,000 per year. Hours to be determined

**Roll Call:** Trustee Werstein **YES**, Trustee Turner **YES**, Supervisor Taepke **YES**, Treasurer Beauchamp **YES**, Clerk Sharp **YES**.

**Motion Carried**

**3. Cameras/Security:**

Trustee Turner stated she is still researching options.

**4. Deputy Clerk hours:**

Letter was read from Deputy Clerk Anita McCranie inquiring about the ability to extend hours to organize files and clean storage areas. Supervisor Taepke suggested to work within the budget and if it looks like it will exceed the amount it should be brought before the board at that time.

**5. Cleaning Personnel:**

The person that has been cleaning the Township Hall has had some health issues. She was supposed to be returning the first of October, but needed a little more time and should be returning next week.

**6. Cemeteries:**

-Trustee Turner informed the Township that London Cemetery on Plank rd. needs gravel in the driveway. Supervisor Taepke will contact Ag Industries to see if part of the 500-tons of gravel they are to donate to the Township can be used at the cemetery.

-Trustee Turner was also informed by a resident that the mausoleum is unsafe and people have been climbing on it. Treasurer Beauchamp will contact the Sexton to inquire if some kind of fencing can be installed.

**7. Financial Report:**

Clerk Sharp had just received the Financial Report from the Auditors this afternoon. Board members were asked to review for November's meeting.

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to accept the Financial Report to be discussed at November's BOT meeting.

All in favor: **AYE**

**Motion Carried**

**2<sup>nd</sup> Citizens time:**

-Citizen has contacted the MCRC several times about very large stumps that have been on Wanty rd. for 3 years. Supervisor Taepke will contact the MCRC.

-Deputy Supervisor Amanda Taepke presented the board with copies of retyped and organized current Miscellaneous Ordinance Book. This will be on the Township website (Londontwp.org). She did state that she did not change any verbiage or misspellings.

-Resident asked about tire pick up days.

**Board of Trustee Comments:**

None

**Adjournment:**

Motion made by; Supervisor Taepke seconded by Treasurer Beauchamp to adjourn at: 9:24pm.

All in favor **AYE**.

**Motion Carried**

Respectfully Submitted by,  
Anita R. McCranie  
Deputy Clerk