

**London Township**  
**Board Meeting**  
**December 10, 2018**  
**Minutes**

The meeting was called to order by Supervisor Taepke at 7:31 pm. The Pledge of Allegiance was recited.

**Roll Call:** Supervisor Gary Taepke – Present, Treasurer Melissa Beauchamp – Present, Clerk Lisa Marie Francis – Present, Trustee Roger Werstein – Present, Trustee Penny Turner – Present

**Approval of Agenda:**

Supervisor Taepke made additions to the agenda: Under New Business add

- #4. Planning Commission Appointments;
- #5. 2019 Meeting dates and holidays;
- #6. Snow Plowing;
- #7. City Water; and
- #8. Building Department

**Motion by** Supervisor Taepke to accept Agenda as amended and seconded by Treasurer Beauchamp.

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Werstein-yes, Trustee Turner-yes.

**Note:** This meeting is the first to be broadcast live on Facebook in order to include more residents in this process. Anyone wishing to speak are asked to come to the podium, state your name and your topic. This is at no cost to the Township since Facebook is already set up for this. IT will be asked about putting it on the Township website but there may be a cost involved.

**1<sup>st</sup> Citizen Time:**

Resident asked about the topic of a Neighborhood Watch not being on the agenda but the agenda was already approved.

**Approval of Minutes: November 12, 2018 –**

**Motion by** Treasurer Beauchamp and Seconded by Clerk Francis to approve the minutes from November 12, 2018.

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Werstein-yes, Trustee Turner-yes.

**Motion Carried 5-0**

**Supervisor's Report –**

Board of Review meeting set for December 11, 2018 at 5-7 pm regarding any questions or issues residents may have regarding their taxes.

**Motion by** Treasurer Beauchamp and seconded by Trustee Turner to approve the Supervisor's Report.

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Werstein-yes, Trustee Turner-yes.

**Motion carried 5-0**

**Treasurer's Report –**

Tax letters were mailed Friday and sent with newsletters that have a note regarding fire mileages. More information of fire mileages to go out in March so residents are informed prior to May 7<sup>th</sup> election. Treasurer Beauchamp stated that if tax letters are not received to contact her to see if the residents' address is correct. If your taxes are escrowed then it will be on your bank statement but you can request a copy of your tax statement from Treasurer Beauchamp.

**Motion by** Supervisor Taepke and seconded by Trustee Turner to approve the treasurer's report.

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Werstein-yes, Trustee Turner-yes.

**Motion carried 5-0**

**Clerk's Report -**

No report

**Building Report –**

For November there were 7 permits for a total of \$950. Thank you to Stacy for putting this information together even though she no longer works here.

**Motion by** Supervisor Taepke and seconded by Treasurer Beauchamp to accept the Building Department Report.

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Werstein-yes, Trustee Turner-yes.

**Motion carried 5-0**

**Planning Commission Report –**

Ponds (Recreational and Farm) Zoning Ordinance #30. Also noted that a new small pond ordinance is being worked on currently and will be presented at the next meeting.

**Motion by** Treasurer Beauchamp and seconded by Supervisor Taepke to accept the Planning Commission Report

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Werstein-yes, Trustee Turner-yes.

**Motion carried 5-0**

**Reading of Monthly Disbursements –**

Disbursements totaled \$23,657.40 which included regular payroll and also election payroll of \$11,667.74. Supervisor Taepke noted that this is the lowest its been and is under the budgeted amount.

**Motion by** Supervisor Taepke and seconded by Treasurer Beauchamp to approve the disbursements from the General Fund totaling \$23,657.40

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Werstein-yes, Trustee Turner-yes

**Motion carried 5-0**

**Sewer Fund –**

No report

**Water Fund –**

Collingwood Estate checks will be distributed soon. This item is to be removed from future agendas.

**Total Expenses from the General Fund and Sewer Fund: \$23,657.40**

**New Business –**

**Late Mailing of Winter Taxes –** All are completed and were sent out Friday. Treasurer Beauchamp explained that they went out late for the first time in 7 years due to a conflict of information on the L-4029 forms between the Assessor and County. This has been resolved and any other conflicts will be

resolved at tomorrow's Board of Review meeting. We match the State on parcel taxable amounts which was the important point. A message regarding this has been put on the Township page.

**Pond Ordinance** – Planning Commission has been working on this for the past year. Their proposal was approved by the County and has had a public review. There is still some considerable debate and discussion regarding the ordinance. Three ordinances seem to be proposed: A small recreational/landscape pond ordinance, an extraction ordinance and a large/deep pond ordinance. This may not have been the original intent but this is the current proposal.

**Motion by** Trustee Turner and seconded by Trustee Werstein to approve the current pond ordinance

**Roll Call:** Supervisor Taepke-no, Treasurer Beauchamp-no, Clerk Francis-yes, Trustee Turner-yes, Trustee Werstein-yes.

**Motion carried 3-2**

**Parking Lot and Building Lights** – Two bids received. One from Oak Leaf Building and Electrical for \$4,750.00 and one from Jac LED for 10 lights around the building and parking lots with an added flood light focused on the flag due to concern from a resident. The Jac LED total proposal was \$2,460 that included the \$150 for the flag's flood light.

**Motion by** Treasurer Beauchamp and seconded by Trustee Werstein to approve the bid by Jac LED for \$2,460.

**Roll Call:** Supervisor Taepke-abstain, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Turner-yes, Trustee Werstein-yes

**Motion carried 4-0 w/1 abstain**

**Planning Commission Appointments** – Supervisor Taepke reports that three members' Planning Commission terms for Daryl Nichols, James Turner and Pan Ackerman are expiring 12/31/18 and he would like to replace them with Rich Horn, Carl Borso and Dan Cable. The new three-year term is from 1/1/19 to 12/31/21. Trustee Turner expressed concern about changing the committee while they are in the middle of working on pond ordinances.

**Motion by** Supervisor Taepke and seconded by Treasurer Beauchamp to accept the new appointees

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-no, Trustee Turner-no, Trustee Werstein-no

**Motion fails 3-2**

**Motion by** Supervisor Taepke and seconded by Treasurer Beauchamp to decrease the committee to seven and adding Rich Horn

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-no, Trustee Turner-no, Trustee Werstein-no

**Motion fails 3-2**

**Note:** Trustee Turner to contact MTA to determine regulations on this issue. Supervisor Taepke states the committee needs to decrease in number to 5 since the recommendation was not accepted.

**Meeting dates and holidays –**

**Board Meetings**

January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, December 9 and Jan13, 2020.

**Planning Committee Meetings**

January 7, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 3, October 7, November 4, December 2, January 6, 2020.

**Board of Review**

First organizational meeting on March 5, 2019. Further scheduled for March 11 & 12, 2019 then on an as needed basis.

**Holiday closures**

December 24 & 25 – Christmas  
December 31 and January 1, 2019 – New Years  
May 27 – Memorial Day  
July 4 – Independence Day  
September 2 – Labor Day  
October 14 – Columbus Day  
November 11 – Veterans Day  
November 28 – Thanksgiving Day  
December 24 and 25 – Christmas

**Snow Plowing**

Two bids reviewed for snow plowing. 1. From Willis Lawn and Garden, cost per push is \$140 and \$40 for sidewalks. Salting at \$120 per application. 2. Ed Giraud Trucking bid at \$50 per push that would include parking lots and sidewalks. \$.25 per pound for salt application if needed.

**Motion by** Supervisor Taepke and seconded by Treasurer Beauchamp for Giraud Trucking bid approval.

**Roll Call:** Supervisor Taepke-yes, Treasurer Beauchamp-yes, Clerk Francis-yes, Trustee Turner-yes, Trustee Werstein-yes

**Motion Carried 5-0**

**City Water –**

Supervisor Taepke is still seeking information from various sources. Supervisor suggested developing an Ad Hoc Committee to do research. A suggestion is that we have our own treatment plant. The Township qualifies for Federal Grants for a treatment plant. If interested in joining an Ad Hoc Committee let Supervisor Taepke know.

**Building Department –**

Township no longer has a secretary, there is no one to respond to requests. Craig Strong was introduced from Code Enforcement Services to provide information on an option to have a full-time building department with quick turn around times without increasing costs. This was presented for information only, not for a vote and to open up a discussion for options. Further information will be provided by Mr. Strong, CES, regarding costs and providing a temporary, trained staff member for discussion at a Special Board of Trustee meeting.

It was also discussed to put another ad in the paper to hire a new building department secretary. This has been posted in the past with no response.

**Motion by** Trustee Werstein and seconded by Trustee Turner to place an ad for a building secretary.

**Roll Call:** Supervisor Taepke-no, Treasurer Beauchamp-no, Clerk Francis-yes, Trustee Turner-yes, Trustee Werstein-yes

**Motion carried 3-2**

**2<sup>nd</sup> Citizen Time:**

Planning Commission thanked for their work and involvement developing the Pond Ordinances.

**Note:** Residents discussed concern that the Neighborhood Watch was not on the agenda and expressed support for it. Agenda discussed briefly and use of the Township hall as a meeting place determined.

**Adjournment:** Motion by Supervisor Taepke and seconded by Treasurer Beauchamp to adjourn.

**Adjournment** at 10:06 pm