

LONDON TOWNSHIP

Board Meeting

April 8, 2019

Minutes

The meeting was called to order by Supervisor Gary Taepke at 7:30 p.m. The Pledge of Allegiance was recited.

Roll Call: Supervisor Gary Taepke – Present; Clerk Lisa Marie Francis – Present; Treasurer Melissa Beauchamp – Present; Trustee Penny Turner – Present; Trustee Roger Werstein – Present

Approval of the Agenda:

Motion by Supervisor Taepke and seconded by Treasurer Beauchamp to approve the agenda with two additions (New Business: 6. Grass Cutting, 7. Labor Law Posters).

Motion Carried.

1st Citizens' Time:

No Comments.

Approval of Minutes:

Motion by Supervisor Taepke and seconded by Treasurer Beauchamp to approve March 11, 2019 minutes as amended (under New Business, 4. Security, Trustee Werstein voted "No").

Motion Carried.

Motion by Supervisor Taepke and seconded by Trustee Turner to approve March 29, 2019 (Closing of Books) minutes as presented.

Motion Carried.

Supervisor's Report:

South Stony Creek Road is closed; the Herkimer Drain culvert collapsed. The Monroe County Road Commission (MCRC) is taking care of the issue, but it will most likely take about 2-3 months to reopen due to the culvert needing to be manufactured.

The lights on the north side and front of the London Township Hall are completed, along with a 60-watt wall pack installed on the northwest corner. There are a couple more lights to be installed on the back of the hall, along with some wall packs to be installed on the south side. The pole light in the parking lot on the north side is now working again as well.

On Saturday, May 4, 2019, 2 p.m. – 4 p.m., we will be having an open house for residents to attend to speak with our local fire departments (LMR and Milan). This will be held at the London Township Hall. We have the fire millage on the ballot May 7th, and this will give the residents the opportunity to ask questions and see some of the equipment the fire millage will pay for and provide for our residents.

Motion by Treasurer Beauchamp and seconded by Clerk Francis to approve the Supervisor's report.

Motion Carried.

Treasurer's Report:

Treasurer Beauchamp worked until the very last day (March 31st) to balance with the county. The county kept saying the township owed money, however Treasurer Beauchamp could not find the discrepancy stating that. In the end, the county called our treasurer and explained they were wrong, and it was them who owed the Township money and not the other way around. Treasurer Beauchamp expressed she was relieved the tax season went well (in our favor).

Motion by Supervisor Taepke and seconded by Clerk Francis to approve the Treasurer's report.

Motion Carried.

Clerk's Report:

All AV applications have been sent out to residents on the permanent AV list. AV ballots have been issued for the applications she's received. The election will take place on Tuesday, May 7, 2019 from 7 a.m. to 8 p.m., with the fire millage being the only item on the ballot.

The clerk's office will be open on May 3, 2019, 8 a.m. – 4 p.m., May 4, 2019, 10 a.m. – 2 p.m., and May 6, 2019, 8 a.m. – 4 p.m.

Motion by Treasurer Beauchamp and seconded by Trustee Turner to approve the Clerk's report.

Motion Carried.

Building Department Report:

None.

Planning Commission Report:

There was another public hearing for Article 12 and Small Ponds 5.605.5, and they have been forwarded to the County Planning Commission for review. Mark Gaynier was appointed as Vice-Chair.

Motion by Supervisor Taepke and seconded by Treasurer Beauchamp to approve the Planning Commission report.

Motion Carried.

Zoning Administrator Report:

Two illegal fences; both were sent letters and those residents applied for the appropriate permits. One illegal business, after being addressed by the Zoning Administrator, has ceased operation.

Motion by Supervisor Taepke and seconded by Treasurer Beauchamp to approve the Zoning Administrator's report.

Motion Carried.

Reading of Monthly Disbursements:

General Fund:

Motion by Supervisor Taepke and seconded by Trustee Turner to approve of the disbursements from the General Fund totaling \$31,643.84.

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Clerk Francis – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

Sewer Fund:

No Disbursements.

Total Expenses: \$31,643.84

Unfinished Business:

None.

New Business:

1. Building Department Computer

Treasurer Beauchamp stated she spoke with IT Right and they said they have cleaned out the computer multiple times and there is not much else they can do with it. The computer has been going downhill for years.

Motion by Supervisor Taepke and seconded by Treasurer Beauchamp to approve up to \$1,100.00 for the replacement for a Building Department computer.

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Clerk Francis – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

2. Clerk Desk

The clerk's desk is falling apart; our maintenance man, Greg Hughes, looked at how much the materials would cost to repair it and that money would be better spent on a newer used desk for the clerk.

Motion by Supervisor Taepke and seconded by Trustee Turner to approve up to \$100.00 for replacing the clerk's desk.

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Clerk Francis – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

3. Stoning Contracts

Four stoning contracts were presented to the board; Three contracts for complete stoning of Calhoun Road, Mayer Road, and Sherman Road. A contract for Day Road (partial, because some of Day Road is paved), but this is a joint contract with Raisinville Township because Day Road is a border road, shared by Raisinville Township. Funds for these contracts have been allocated in the current budget.

Motion by Treasurer Beauchamp and seconded by Supervisor Taepke to approve the contracts for stoning the following roads by the Monroe County Road Commission: Mayer Road (Townsend to Plank), Sherman Road (Plank to Wanty), Day Road (Tuttlehill to Ida-Maybee) and Calhoun Road (Wanty to Townsend).

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Clerk Francis – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

4. Tuttlehill Ditching

There are five large trees in the ditch on Tuttlehill Road, just south of Ostrander Road. Now that Sandy Creek has been cleaned out, the water will be able to flow into the creek, however the ditch is clogged, and these five trees are in the way. MCRC will take care of the ditching, but the township will have to pay to take care of the trees. MCRC provided a quote from the tree removal service they use. Supervisor Taepke explained the budget can be amended and they could take care of the problem. This will help preserve the road south of Ostrander, keeping it drained.

Motion by Trustee Turner and seconded by Supervisor Taepke to approve the contract with the Monroe County Road Commission to remove five (5) trees at the cost of \$3,220.00, with the stipulation that they will be cleaning the ditch out.

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Clerk Francis – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

Motion by Supervisor Taepke and seconded Trustee Turner by to amend the budget by allocating \$3,500.00 from the net revenue to a separate line item under "Public Works", subcategory "Tree Removal/Ditching".

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Clerk Francis – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

5. Water Committee Update

Resident Barb Odneal gave a lengthy update and supplied information from past surveys, plans and reports. She also provided information she (and the water committee) gained more recently about how the township can obtain city water. Everything is still in the research stage so no definite answers of costs and where can be given yet. Mannik and Smith Group is said to be preparing a proposal for writing a PER (Pre-Engineering Report) for the township.

6. Grass Cutting

Motion by Trustee Turner and seconded by Clerk Francis to place an ad in the MonroeNews for grass cutting bids.

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Clerk Francis – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

7. Labor Law Posters

While looking in the MTA newsletter, Trustee Turner saw the Labor Law Posters must be updated effective March 29, 2019, and they can be obtained through the MTA website.

Clerk Francis and her deputy will look into updating the posters.

2nd Citizens' Time:

No comments.

Board Comments and Announcements:

Treasurer Beauchamp: Emphasized the recycling paper bin out in front of the hall is for paper and magazines only. Some trash has been thrown in and if this happens often, we will lose the paper recycling bin. She is also looking into getting recycling bins for cardboard and plastic.

Trustee Turner: Wanted to know if Supervisor Taepke looked into the motion that was passed on May 18, 2017 for a Special Assessment District (SAD) to. Supervisor Taepke said that was just authorizing the research for it; they did not actually create the SAD.

Trustee Turner asked about the status of the sound equipment. Treasurer Beauchamp said it is scheduled to arrive the following week.

Trustee Turner also asked how the Board can stay informed about pending lawsuits against property owners. Supervisor Taepke said he would provide any information possible, as long as the Township Attorney approves of the information being shared.

Adjournment:

Motion by Supervisor Taepke and seconded by Treasurer Beauchamp to adjourn.

Motion Carried.

Meeting adjourned at 9:31 p.m.

Minutes respectfully submitted by,

Amanda Taepke, Deputy Clerk

Approved by Lisa Marie Francis, Clerk.