

London Township

July 8, 2019

Board Meeting

Minutes

The meeting was called to order by Supervisor Taepke at **7:30pm**.
The Pledge of Alliance was recited.

Roll Call:

Supervisor Gary Taepke-Present, Treasurer- Melissa Beauchamp-Present, Trustee Penny Turner-Present, Trustee Roger Werstein-Present. Clerk Lisa Francis Absent

NO AGENDA

Unfinished Business:

1. Water Committee Report

New Business:

1. Milan Fire Department budget
2. Water at the Township Hall
3. Zoning Administrator class training
4. Clerk
5. Deputy Supervisor Report
6. Sewer Fund

Supervisor Taepke made a motion to approve agenda as amended, seconded by Treasurer Beauchamp. All in favor **AYE**

Motion Carried

1st Citizens Time:

- Rich Horn of JAC LED stated the company owed check from previous month in the amount of \$150.00.
- Recall info will be covered during Supervisor's report.
- Dry fire hydrant question, fire dept. will fix it, there is no timeline.
- Resident of Calhoun Rd presented map to be given to the drain commission.

Approval of Minutes:

There were no minutes as Clerk Lisa Francis turned in her resignation.

Supervisor's Report:

- The board received a letter of resignation from Clerk Lisa Francis in their mailbox at the township hall.
- There was a petition to start a recall on Supervisor Taepke. He explained that it was a violation of state election law.

Treasurer Beauchamp motioned, seconded by Trustee Turner to accept the Supervisors Report, All in favor **AYE.**

Motion Carried

Treasurer's Report:

- Taxes were mailed July 1st.
- The Township Newsletter was enclosed in the bills. Residents with mortgages will receive their newsletters by mail and it is also posted on the Township website and outside box.
- There were 2 checks written to Collingswood Estates. 1 was from the sewer fund and 1 from the general fund. It should be from the sewer fund. This will be added to New Item #6

Supervisor Taepke made a motion to amend the agenda- Trustee Turner seconded. All in favor **AYE**

Motion Carried

- Found 4 new water hauling companies. Info in newsletters.

Supervisor Taepke motioned to accept Treasurer's Report-seconded by Trustee Turner

All in favor **AYE.**

Motion Carried

Clerk's Report:

No Report.

Building Dept. Report:

None

Planning Commission Report:

-Lavender Lane for Site Plan Review approval for farm store. Site Plan approved, however there was an illegal pond on the property. The owner was given the information to bring it into compliance.

-The fill and extraction operations were tabled as they still had questions.

Supervisor Taepke motioned to accept Planning Commission Report, Seconded Treasurer Beauchamp. All in favor **AYE.**

Motion Carried

Zoning Administrator's Report:

None

Monthly Expenses:

JAC LED has not been paid for the installation of a light for the flag pole so the balance needs to be adjusted to include a check of \$150.

Expenses were \$23,673.15 before that check. Total expenses including that check is \$23,823.15. Payroll was \$10,753.16. **Total expenses with payroll \$34,576.31.**

Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the expenditures from the General Fund totaling \$34,576.31.

Roll Call: Supervisor Taepke – Yes; Treasurer Beauchamp – Yes; Trustee Turner – Yes; Trustee Werstein – Yes

Motion Carried.

Payroll liability there was no MI withholding or 941 taxes the total for this is \$3,686.22, bringing the **total expenditures to \$38,262.53.**

Motion to retract the \$34,576.31 from Supervisor Taepke, seconded by Treasurer Beauchamp.

Roll Call: Treasurer Beauchamp YES, Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES

Motion Carried

Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to amend total expenditures to \$38,262.53

Roll Call: Treasurer Beauchamp YES, Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES

Motion Carried

Sewer Fund:

No report

Unfinished Business:

Update from water initiative:

-It was determined, ~~the~~ designing a water system that supplies as many residents as possible is the most cost efficient, timely and equitable method of supporting the resident's needs.

- Looking at getting water from Monroe.

-Funding options were discussed there were alternatives from both the USDA and DWRP. With 20- and 40-year loans available. Interest rates are being monitored continually.

-The Facebook Page for the Water Initiative is: "London Township Resident's Safe Water Initiative". The email is: londontownshipwater@gmail.com

-Committee members are: Lisa Moore, Daryl Nichols, Therese Richmond, Barb Odneal, Kelly Odneal, Gary Taepke, Penny Turner, Kirra Werstein.

New Business:

1. Milan Area Fire Dept. London Township is now using GIS maps on all parcels. Which is the most accurate way of determining the correct cost to the Milan Area Fire Dept. Last year it was 16.38%, this year it is 14.36%.

Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the Milan Fire Departments Budget Fiscal year 2019-2020 of \$413,600, as well as the Fiscal Year 2019-2020 capital outlay, totaling \$513,600. London Township portion will be 14.36%.

Roll Call: Treasurer Beauchamp YES, Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES

Motion Carried

2. Monroe County Health Dept. tests our water monthly and the entire system is inspected once every five years. The most recent inspection determined that the water was becoming stagnant within the two tanks, because the Township Hall does not use enough volume. It was recommended to disconnect one tank, and clean and sterilize the tank the Township Hall will continue using. Casing on deep well is damaged. Monroe County Health Department said the Township Hall's well needs to be properly capped and abandoned so it does not affect surrounding wells.

Trustee Turner asked to get quotes.

3. Zoning Administrator would like to attend a training session in Frankenmuth Aug. 20 cost \$166.

Motion made by Treasurer Beauchamp, seconded by Supervisor Taepke to approve Zoning Administrator to attend training class in Frankenmuth on Aug 20 at a cost of \$166.

Roll Call: Treasurer Beauchamp YES, Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES

Motion Carried

4. Clerk Lisa Francis turned a resignation letter dated July 8th.

Motion made by Trustee Turner to accept the letter of resignation, seconded by Treasurer Beauchamp. All in favor AYE.

Motion Carried

3 applicants for clerk were present at the meeting and gave a summary of their qualifications.

Trustee Werstein made a motion, seconded by Trustee Turner to hire Lisa Moore as new clerk,

Roll Call:

Trustee Werstein YES, Treasurer Beauchamp NO, Trustee Turner YES Supervisor Taepke NO

Motion Fails

Motion made Treasurer Beauchamp to hire Kimberly Sharp, no support.

Motion Fails

Supervisor Taepke made a motion to hire Sheena Slavicek, no support.

Motion Fails

5. Deputy Supervisor Report:

Deputy Supervisor handed out a letter to the board about emails from the Clerk's email account. This was noticed as she was changing the Clerk's email password.

6. There was a bill for the London Sewer billing due April 2019 and for February 2019. Last month there was a check from the General Fund for \$237, there was also a check written from the sewer fund for \$148.56. These checks have not been mailed the one out of the General Fund will be voided and there will be another check written from the Sewer Fund in the amount of \$88.56.

Treasurer Beauchamp motioned to void check #15737 in the amount of \$237.12 from the General Fund and call auditors tomorrow to see if she can hand write a check in the amount of \$88.56 out of the Sewer Fund. Signed by Treasurer Beauchamp and Supervisor Taepke. seconded by Supervisor Taepke.

Roll Call:

Treasurer Beauchamp YES, Trustee Turner YES, Trustee Werstein NO, Supervisor Taepke YES

Motion Carried

2nd Citizens Time:

Farmers Market. Still working to see if this is a possibility.

Board Comments:

- Trustee Turner inquired about the CD for roof fund. She inquired about the:
 - Fire millage will be in separate accounts.
 - Have not investigated camera systems yet.
- All board member should have each other's email addresses.
- Is there going to be a resolution about bounced checks?
- Supervisor Taepke did receive information from Trustee Turner regarding Milan rental fees for their pavilion/hall usage.
- Trustee Turner also inquired about a FOIA she sent in on May 16th, 2019. - Questioned also about bill sheets not being correct. She also tried to get more information and questions answered on resident with pond legal fees. Lawyer Bogard was asked by Trustee Turner to attend tonight's meeting and he refused; she is still proceeding with trying to get questions she has answered.

Adjournment:

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to adjourn,

All in favor **AYE**.

Motion Carried

Meeting adjourned at 9:20pm

Respectfully submitted by:

Anita R. McCranie

London Township Deputy Clerk

