

London Township
Board Minutes
August 12, 2019

Call to order by Supervisor Taepke 7:36pm
Recited the Pledge of Allegiance.

Roll Call:

Supervisor Gary Taepke-Present, Clerk Kimberly Sharp-Present, Treasurer Melissa Beauchamp-Present, Trustee Penny Turner-Present, Trustee Roger Werstein-Present.

Approval of Agenda:

Supervisor Taepke made addition to the agenda to include the Zoning Administrator Report.

Motion made by Supervisor Taepke to accept the agenda as amended with the addition of the Zoning Administrator's report, seconded by Treasurer Beauchamp.
All in favor: AYE.

Motion Carried

First Citizens Time:

-Question from citizen in regards to Supervisors duties he has fulfilled. Supervisor indicated he has a balanced budget, brining of roads, and stoning of 4 roads.

-Concerned about the road to fence mowing in the township, one area was not done, but that was controlled by the Monroe County Road Commission. As for other parts of the Township, this is the last year of a 3-year contract with present contractor and the township will be looking for new companies during the winter to start work in 2020.

-Long discussion on the Dragway noise, late hours of operation and roads being blocked from traffic trying to get into both the Dragway and moto-cross, locals not being able to get around vehicles and a report of sewage being emptied along road. Suggestions-call non-emergency Sheriffs number to lodge complaints and ask for a report to be made.

Approval of Minutes:

Due to not having a clerk, minutes for June, July and Special Meeting in July will be ready for approval at September's meeting.

Supervisors Report:

None.

Treasurers Report:

- Treasurer is in the office on Tuesdays and Thursdays for tax payments.
- If there are any Board of Review changes or there is a different amount, they need to be done at the Township Hall and not the bank.

Supervisor Taepke made a motion to accept the Treasures Report, seconded by Treasurer Beauchamp. All in favor: **AYE.**

Motion Carried

Clerks Report:

Introduction of new Clerk and Deputy Clerk.

Supervisor Taepke made a motion to accept the Clerks Report as presented, seconded by Treasurer Beauchamp. All in favor: **AYE.**

Motion Carried

Building Department Report:

June 16 permits were issued total; \$3,425.44

July 16 permits were issued total; \$2,922.00

Motion made by Treasurer Beauchamp, seconded by Trustee Turner to accept the Building Department Report. All in favor: **AYE.**

Motion Carried

Planning Commission Report:

- Finished the Extraction, waiting for final copy of corrections.
- Tabled the filling ordinance till questions that were asked are answered by the Township Engineer.
- Planning Commission will be cancelling their September meeting.

Motion made by Treasurer Beauchamp, seconded by Clerk Sharp to accept the Planning Commission Report. All in favor: AYE.

Motion Carried

Zoning Administrator Report:

- Letter sent to resident for improper fence with information on how to correct. Resident response letter explained it was in fact the neighbor's fence. A letter will be sent to the proper property owner.
- Blight violation: Property has had major progress and it is expected to be dismissed at the court level and deemed resolved soon.
- Dirt berm update: Resident has submitted payment for Site Plan Review, site plan application was incomplete and returned. Resident is having site plan engineered.
- Pond and/or Extraction Inspections: All active Ponds and Extractions have been inspected at least once, some several times in July. Violation(s) at one site had changes to site plan without approval, the changes have been deemed minor and approved. Violation(s) to In Reclamation/Final Phase site, changes to site plan without approval. Changes to site plan involved not digging a smaller approved pond on the parcel and removing 'dirt berm' between two ponds to create a lake. EAGL has given permit holder authority to remove the berm and create the lake, permit on file. The change "materially alters" the site plan, therefore could not approve and will need to go in front of the Planning Commission for amending and approval.
- No other violations found.
- Recommends 2 pond/extractions to be reviewed by the Township Engineer per the ordinance.
- Complaints of truck traffic and illegal dumping at one extraction site. Monroe County Road Commission is investigating. Material being used as fill was deemed safe, however EAGL was still notified. One division of EAGL found "looked fine from the road", waiting on 2 other departments at EAGL for their input.
- No activity of a Trucking Business at a property.
- 2 properties of people living in sheds and campers have been investigated and confirmed to have merit. Been documented, enforcement letter going out, and health department has been notified.
- Investigation of a "Salvage business".
- Ongoing complaint of "mechanic shop", no evidence seen while on inspections or internet search.

-1 site visit with property owner and 3 unannounced inspections. Property in full compliance with SLU.

-Letter read from Zoning Administrator to the board about a resident wanting to come into compliance with a pond on his property and a letter from said property owner was also read.

Motion made by Treasurer Beauchamp, seconded by Trustee Turner to accept Zoning Administrators Report. All in favor: **AYE.**

Motion Carried

Reading of Monthly Disbursements:

General Fund:

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the disbursements from the General Fund **Totaling \$53,941.24**

Roll Call: Trustee Werstein **YES**, Trustee Turner **YES**, Supervisor Taepke **YES**, Treasurer Beauchamp **YES**, Clerk Sharp **YES**.

Motion Carried

Sewer Fund:

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the disbursements from the Sewer Fund **Totaling \$3,234.00**

Roll Call: Trustee Werstein **YES**, Trustee Turner **YES**, Supervisor Taepke **YES**, Treasurer Beauchamp **YES**, Clerk Sharp **YES**.

Motion Carried

Grand Total from the General and Sewer Fund: \$57,175.24

Unfinished Business:

1. Water Update:

-Looking at getting water from Monroe.

-Engineers stated that there will be a need for a water tower in the Southeast area of Township due to the west side of the township being 40 foot above the east side.

-A map dated 8/9/2019 created by MSG, using the Monroe County GIS mapping system is tentative and being utilized for planning and cost projection purposes.

-USDA recommends we currently focus on the first phase of the project. The project would be completed in 4 phases, with an estimation of over 85% of all parcels in London Township will have access to municipal water after the final phase.

-COST:

1. Tie in fee. Includes labor, all equipment located at the road, water meter, pipes and fittings, etc. Cost estimate \$5,000-\$7,000 (this is not the cost to tie into homes, but to tie into the Monroe Water System). Township target is \$500.00 to residents for tie in fee to their homes at time of installation.
2. Residents are responsible to tie in from their homes to the water pipe at the road.
3. Assessment: Township will borrow money to pay for the construction and the loan payments will be divided among all parcels in the water district. Estimate of \$37,000,000 total project, with monthly payments of \$130-\$150 per month per parcel. Assessment is dependent upon total cost, lending guidelines, interest rates, loan terms, etc.

Water District Development Process-per Michigan Law

1. London Board will vote to authorize Kerry Bondy, to prepare a tentative resolution to move forward with district development (Tentative resolution includes parcels, costs, 1st public hearing date).
2. London Board will vote on the tentative resolution provided by Kerry Bondy. (Once approved, resident notices and newspaper notifications will be created and mailed).
3. 1st Public Hearing will be held to take questions and comments. (Panel of experts including the City of Monroe, attorney engineers, etc. will take questions. Resident voice their support or dissent.)
4. London Board will vote to approve resolution and create the special assessment district.
5. 2nd Public Hearing will be held to confirm the assessment role. (Notices will be mailed, published in newspaper).
6. London Board will vote on the assessment role.

Supervisor Taepke made a motion to authorize Kerry Bondy to prepare a tentative Resolution to move forward with the water district development. Seconded by Clerk Sharp.

Roll Call: Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES, Treasurer Beauchamp YES, Clerk Sharp YES.

Motion Carried

- 2. Pond Reimbursement:** Trustee Turner made a motion to rescind giving Ms. Owens \$995.00, seconded by Supervisor Taepke.

Roll Call: Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES, Treasurer Beauchamp YES, Clerk Sharp YES.

Motion Carried

- 3. Bounced Check Resolution:**

Discussed fees associated with returned checks.

Motion by Treasures Beauchamp to table Returned Check Resolution to-be reviewed by Township Attorney Conly Crossly for her suggestions, Seconded by Supervisor Taepke. All in favor AYE.

Motion Carried

- 4. Dumpsters:**

Discussed sizes and prices of dumpster from 2 local companies.

Motion made by Treasurer Beauchamp, seconded by Trustee Turner, to table the idea of a here at the Township until (Deputy Clerk) Anita can make a phone call to Fairway Refuse for all options they offer. All in favor AYE.

Motion Carried

New Business:

- 1. Red Books:**

Red Books are published by the MTA (Michigan Township Association) giving guidelines to all Township Positions and Responsibilities.

Motion made by Clerk Sharp, seconded by Supervisor Taepke to purchase 5 MTA Red Books not to exceed \$250.

Roll Call: Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES, Treasurer Beauchamp YES, Clerk Sharp YES.

Motion Carried

2. Township Sign:

Township sign is fading, there is plexiglass and stain that maintenance will use for the sign. Local sign company will make new 2-sided sign for \$60 per side.

Motion made by Treasurer Beauchamp, seconded by Supervisor Taepke to approve SLI sign company in Milan do the lettering for each side of the sign, cost not to exceed \$120. Greg (Maintenance Man) to do the staining and the plexiglass.

Roll Call: Trustee Werstein YES, Trustee Turner YES, Supervisor Taepke YES, Treasurer Beauchamp YES, Clerk Sharp YES.

Motion Carried

3. PA-116 Bruck

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp, to table until the acreage can be confirmed. All in favor: AYE

Motion Carried

2nd Citizens time:

-Citizen concerned that Barb Odneal is the point person for the Water Initiative to get paid at least for mileage. This will be checked into.

-Farmers Market still being worked on.

-Resident trying to get flags on all veteran grave sites in Township.

Board of Trustee Comments:

-Trustee Turner asked if CD fund for roof has been done, Treasure Beauchamp stated it had not.

- Treasurer Beauchamp stated she established separate funds for Fire and road mileages
- Cameras for building
- Hall rental contract with LIFE needs to be rewritten. Hall would not be available during senior lunches M-F 10am-2pm. Lawyer will draft an agreement.
- Bids for well cover.
- Trustee Turner stated she will look to see what other Townships procedures are when someone is no longer employed with the Township as s questioned of who has authority to change email passwords and other passwords.

Adjournment:

Motion made by Supervisor Taepke, seconded by Treasurer Beauchamp to adjourn at: 10:35pm. All in favor: AYE

Motion Carried

Respectfully submitted by,
Anita R. McCranie
London Township Deputy Clerk