

**London Township**  
Board Minutes (Draft)  
April 12, 2021

Call to order by Supervisor Turner at 7:35pm.  
Recited the Pledge of Allegiance.

**Roll Call:**

Supervisor Penny Turner-**Present**, Clerk Kimberly Sharp-**Present**, Treasurer Lisa Moore-**Present**, Trustee Daryl Nichols-**Present**, Trustee Michael Pinkowski-**Present**.

**Approval of Agenda:**

-Assessor Report is missing.

**New Business:**

7. Dumpster
8. Free Stone
9. I.T. Right Server

**Unfinished Business:**

- Strike 1. Re-Key Door replace with Mowing Bids.
- add to “Approval of Minutes the Minutes for the budget Workshop(s) March 15<sup>th</sup> and March 22<sup>nd</sup> 2021 and Closing of the Books March 24, 2021

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to accept the agenda as amended:

All in favor: **AYE**: NAY: **0**

**Motion Carried**

**First Citizens Time:**

-Several members in the audience on Facebook had issues hearing the board. Board members removed their masks, were already spaced 6 ft apart, had plexiglass between them and the residents that attended the meeting in person.

**Approval of March 8, 2021 Minutes:**

-Under approval of March 8, 2021 minutes should read; Revision to Disbursements General Fund a payroll check was missed, new total \$43,302.15. New total monthly disbursements \$43,390.71

Motion made by Supervisor Turner, seconded by Trustee Nichols to accept the March 8, 2021 Minutes as amended.

Amendment to the motion by Supervisor Turner, seconded by Trustee Nichols to accept the March 8, 2021- Minutes as amended; Accept the Budget Workshops Minutes for March 15, 2021, March 22, 2021 and Closing of the Books March 24, 2021.

All in favor: **AYE.** NAY: **0**

**Motion Carried**

**Supervisors Report:**

- Supervisor Turner and Trustee Pinkowski attended the Milan Area Fire Dept. (MAFD) meeting. Next month the meetings will start being held in person. London Township will host the September meeting.
- Working on setting up a cleanup day with Homrich in Carleton, MI for May 22, 2021 8am-Noon. More information to come.
- Attended meetings regarding the internet. Attended a Covid Relief Package meeting, the Township might be eligible for an estimated \$279,000.00 in two payments. There will be stipulations.
- Dumping on Barnes Rd. of bathroom fixtures, a police report has been made. If anyone has any information, please contact the Monroe County Sheriff's Dept. or a Board Member. Trustee Pinkowski stated he would retrieve the items.
- The new roof project has begun.
- Culvert at Wells and Cone roads has collapsed, she will be getting estimates through the Monroe County Road Commission (MCRC) and this will be a shared expense with Milan Township.
- Attended a preconstruction meeting with the MCRD regarding a hot mix asphalt resurfacing project for Tuttlehill rd. Tentative dates May 17, 2021-November 6, 2021. During this time, it will be 1 lane open with a flag person.
- DNR was unable to attend tonight's meeting. A list of questions has been sent and they may attend the next meeting.

Motion made by Clerk Sharp, seconded by Trustee Pinkowski to accept the Supervisors Report.

All in favor: **AYE.** NAY: **0**

**Motion Carried**

**Treasurers Report:**

-There will be a refund to residents on their taxes from a Millage Seniorvote-10 that was not supposed to be collected.

-There were no assessments on last year's taxes, for some residents, that live near a drain(s) in the township. The Monroe County Drain Commission (MCDC) has sent an invoice for approximately \$42,000. The effected residents will be receiving a bill with an explanation.

Motion made by Trustee Pinkowski, seconded by Trustee Nichols to accept the Treasurers Report.

All in favor: **AYE.** NAY: **0**

**Motion Carried**

**Clerks Report:**

None

**Building Department Report:**

-The total number of permits issued for the month of March were 17. Totaling \$5,212.46

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the Building Department Report.

All in favor: **AYE.** NAY: **0**

**Motion Carried**

**Assessors Report:**

-Board of Review (BOR): Assessor Barry Wauldron, Board Secretary Penny Turner and Board Chairperson Mark Gaynier completed the qualified Board of Review training program. The remaining 2 will complete their training by years end. BOR sessions were held March 2, 8 and 9, 2021. The Board addressed taxpayer petitions including three disabled veteran's exemptions and one poverty exemption request.

-2021 tax roll was finalized and delivered to the Monroe County Equalization.

-Assessments in future tax mailings will be amended to include a dollar figure for the approximate increase/decrease in property taxes

Motion made by Trustee Pinkowski, seconded by Treasurer Moore to accept the Assessors Report.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

**Zoning Administrator Report:**

- Amendments to the Pond, Extraction, Fill and Pond Ordinances have all underwent technical review under Article 12.04 of the Zoning Ordinance with suggestions from Attorney Kerry Bondy and Engineer David Kubiske. Public hearings will be spread out over the next few months.
- Large Scale Utility Solar Ordinance the Planning Commission and Township Board found several sections they recommended changing.
- Has not heard back from Attorney Bondy on court dates for several blight and zoning violations.
- Many properties have been getting cleaned and in better condition than last year.
- Violations found: 7 blight, 2 living/dwelling in campers on vacant property, 1 unpermitted fence, 2 apparent junk yards one of which added and unpermitted land use buffer, 1 illegal non-conforming structure, 1 illegal; business had blight, unpermitted fence and what appeared to have alterations of the home with no building permits. Notices will be mailed starting the week of April 15, 2021
- Complaints 3 campers living on one parcel.

Motion made by Trustee Pinkowski, seconded by Treasurer Moore to accept Zoning Administrators Report.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

**Planning Commission Report:**

- Trustee Nichols stated 1 site plan revision was approved.
- Discussion regarding the old London Sands and the DNR purchase of the land.

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the Planning Commission Report.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

**Reading of Monthly Disbursements:**

**Sewer Fund:**

Motion made by Supervisor Turner, seconded by Treasurer Moore to approve the disbursements from the Sewer Fund **Totaling \$88.56**

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**General Fund:**

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to approve the disbursements from the General Fund **Totaling \$49,815.62**

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**TOTAL MONTHLY DISBURSEMENTS: \$49,904.18**

**Unfinished Business:**

**~~1. Re-Key Door#1~~**

**1.Mowing Bids:**

-4 Bids received.

Motion by Supervisor Turner, seconded by Trustee Pinkowski to approve the mowing bid to Jonathon Vesper for \$130.00 per mowing, weed trimming and blowing the Township Hall.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

**2. Maintenance person:**

-Supervisor Turner interviewed 2 candidates.

Motion made by Trustee Pinkowski, seconded by Clerk Sharp to hire Randy Caincross as maintenance person in the amount of \$15.00 per hour.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

**3. MCRC Wanty Rd./**

**Township Dust Control:**

-Discussion on the free stone from AG Industries. It is not the type for roads, but Supervisor Turner would like to use it to fill the Township Hall parking lot and possibly more in the cemeteries.

-Supervisor Turner will investigate bidding for chloride/brining of the roads for 2022.

Motion made by Supervisor Turner, seconded by Trustee Nichols to table stoning of Wanty Rd until 2022.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

Motion made by Supervisor Turner, seconded by Trustee Nichols to have the MCRC brine the Township roads in the amount of \$30,000.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**4. Assessor Raise (Closed Session):**

Went into closed session at 8:30pm.

Motion made by Supervisor Turner, seconded by Treasurer Moore to reopen public session at 8:45pm.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

Motion made by Trustee Nichols, seconded by Treasurer Moore to have the Assessor work 2 days per week (per his contract) at the Township Hall, with a pay freeze for a year.

All in favor: **AYE**. NAY: **0**

**Motion Carried**

**5. Tax Bills-Assessor Recommendations:**

-Discussed in Assessors report.

**6. 6. AED:**

-Deputy Clerk Straub has been gathering prices for an AED. At the March BOT meeting this was tabled to get information from the LMR and Milan Area Fire Departments. She had not received a response from LMR. Milan Area Fire Dept. sent information and would provide training.

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to approve the purchase of an AED that the Milan Area FD suggested in the amount of \$1,324.00.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**7. Dumpster:**

-Discussion was held about removal of the dumpster at the hall due to abuse.  
-Deputy Clerk Straub has not heard back from Stevens Disposal regarding the price of breaking the contract.

Motion made by Supervisor Turner, seconded by Trustee Nichols to cancel the dumpster if there are no cancellation fees or penalties. Also, to remove the paper recycling bin.

All in favor: AYE. NAY: 0

**Motion Carried**

Motion made by Trustee Pinkowski, seconded by Treasurer Moore order a 90-gallon container for weekly service through Stevens Disposal if the contract is breakable.

All in favor: AYE. NAY: 0

**Motion Carried**

**8. Free stone from Ag Industries:**

-Supervisor Turner will talk to Ag Industries on the use of the free stone offered to the Township.

**New Business:**

**1. Building Inspector/Building Official:**

Motion made by Supervisor Turner, seconded by Clerk Sharp to hire Kenneth Wasilewski for Building Inspector/Building Official at the rate of \$30.00 per hour.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**2. Nominate Building Board of Review:**

-Due to a resident not being able to receive a building permit, she is contesting the decision. Before going in front of the State, it will need to go through the Township Building Board of Review. At least one member, on that Board must have building experience.

Motion made by Supervisor Turner, seconded Clerk Sharp to nominate John Tackett, James Turner and Mark Gaynier to the Building Board of Review.

All in favor: AYE. NAY: 0

**Motion Carried**

**3. Large Scale Solar Energy System Ordinance Review:**

Motion made by Trustee Pinkowski, seconded by Supervisor Turner to table Large Scale Solar Review as the Township server went down and the Board could not review it.

All in favor: AYE. NAY: 0

**Motion Carried**

**4. Competitive Bid of Scrap Tire Hauler and Processor:**

-Deputy Supervisor Ron Youngblood is researching grants and working with other communities for tire removal in the Township.

-Supervisor Turner stated there will be a scrap tire drop off at the Monroe County Drain Commission. Time 9am-noon. Dates: April 28, May 25, June 30, and July 28, 2021 for Monroe County Residents to dispose of up to 10 passenger/light truck tires.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to accept bids for Scrap Tire Hauler and Processor

All in favor: AYE. NAY: 0

**Motion Carried**



**5. Septic Pumping:**

-Clerk Sharp stated the last time the septic tank has been emptied was in 2018.

Motion made by Supervisor Turner, seconded by Treasurer Moore to have Kovalak Septic Cleaning, empty the septic tank in the amount of \$550.00.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**6. Milan Fire Budget:**

-The Milan Area FD costs has gone up about 5%. London Townships portion is a little over \$62,00.00. Our portion is 13.17%

-MAFD did received a State grant for payroll expenses, so our portion will be getting a refund.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to approve the Milan Area Fire Department Proposed Operating Budget for fiscal year 2022, with Township cost of being approximately \$62,000.00 in quarterly increments.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**7. Server:**

-Clerk Sharp stated the Township server failed last Thursday, April 08, 2021. and had to be rebuilt.

Motion made by Trustee Pinkowski, seconded by Treasurer Moore to approve the amount of \$5,090.00 for the server issued to I.T. Right.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**2<sup>nd</sup> Citizen's time:**

None

**Board of Trustee Comments:**

- Trustee Pinkowski will take the old flags to the VFW for proper disposal.
- Clerk Sharp asked for approval of the Election Budget.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to approve the Election Budget of \$3,000.00.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

-Supervisor Turner stated April is National Safe Digging Month and if anyone is to do any digging to remember to call 811 or 1-800-MISS-DIG at least 3 days prior to digging. There are pamphlets at the Township Hall. She also stated that the Michigan Works has a program for people ages 14-24 to gain work experience and mentorship through a paid program. More information will be posted on our Website, Londontwp.org and our Facebook page <https://www.facebook.com/londontownshipmi>. Their phone number is 1-800-385-WORKS.

-Trustee Nichols gave an update on better internet reception. Talked about options that companies have in the works. Resident William Vancena, who lives on Ostrander Rd., was watching on Facebook and made comments of his connection issues with both his laptop and phone. He came to the Township Hall during the closed session time to discuss the issues he has with connectivity during citizens' time.

**2<sup>nd</sup> Citizen's time:**

None

**Adjournment:**

Motion made by; Supervisor Turner, seconded by Treasurer Moore to adjourn at: 9:32pm.

All in favor: AYE. NAY: 0

**Motion Carried**

Respectfully Submitted by,  
Anita R. Straub  
Deputy Clerk