

**London Township**  
Board Minutes (Draft)  
September 13, 2021

Call to order by Supervisor Turner 7:30pm.

Recited the Pledge of Allegiance.

**Roll Call:**

Supervisor Penny Turner-Present, Clerk Kimberly Sharp-Excused, Treasurer Lisa Moore-Present, Trustee Daryl Nichols-Present, Trustee Michael Pinkowski-Present.

**Approval of Agenda:**

Motion made by Supervisor Turner, seconded by Trustee Pinkowski, to accept the agenda as amended with the addition of:

-Greater Milan Area Community Foundation (GMAF) Grant

All in favor: AYE Nay 0

**Motion Carried**

**First Citizens Time:**

-Ron Gasper was upset with the current Zoning Administrator due to the Code Enforcement Violations he is facing. Supervisor Turner did state that it will be discussed later in the meeting the resignation letter from ZA/CE Ron Youngblood.

-Mark Gaynier spoke his concerns regarding the emergency closing of US23.

- Ron Gasper will donate 2 dumpsters and 2 volunteers for the Township Clean-Up on Saturday October 2, 2021.

**Approval of Minutes:**

Motion made by Trustee Nichols, seconded by Treasurer Moore, to accept the August 9, 2021, Minutes as presented.

All in favor: AYE Nay 0

**Motion Carried**

**Supervisors Report:**

-Looking for volunteers for the Parks and Recreation Committee.

-In 2017 the Board voted for a Beautification Committee. She did not find who was on that committee but would like to organize this.

-Stoney Creek Auto Parts is still accepting scrap vehicles for donation to local nonprofits.

-London Twp. will be hosting the Milan Area Fire Dept (MAFD) meeting September 23, 2021.

-Met with the Monroe County Road Commission (MCRC) regarding road repairs for 2022.

-Ostrander Rd. between Muehleisen and Gramlich Roads, will be closed until September 14, 2021, for replacement of drainage tiles.

-Fall ditch mowing has begun.

-Will be working to get a bond for Plank Rd. due to the closure of US23.

Motion made by Trustee Pinkowski, seconded by Trustee Nichols, to accept the Supervisors Report.

All in favor: AYE Nay 0

**Motion Carried**

**Treasurers Report:**

None

**Clerks Report:**

-Given by Deputy Clerk Anita Straub. There will be an Election November 2, 2021 for those in the Dundee School District regarding their millage.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski, to accept the Clerks Report.

All in favor: AYE Nay 0

**Motion Carried**

**Building Department Report:**

-10 permits were issued the of month of July, totaling \$6,390.00.

-8 permits were issued the of month of August, totaling \$2,623.00.

Motion made by Supervisor Turner, seconded by Treasurer Moore, to accept the Building Department Report.

All in favor: AYE Nay 0

**Motion Carried**

**Assessors Report:**

-Completed splits for 680 acres to the DNR at Crystal Waters.

-Preparing documentation for the Treasurer for the Winter Tax Bills.

-A corrective plan needs to be submitted for the Michigan Dept. of Treasury regarding the past AMAR review ASAP.

-Continuous work on fieldwork, land values, deeds and transfers.

Motion made by Supervisor Turner, seconded by Trustee Nichols, to accept the Assessors Report.

All in favor: AYE Nay 0

**Motion Carried**

**Zoning Administrator Report:**

None

**Planning Commission Report:**

None (meeting was cancelled).

**Reading of Monthly Disbursements:**

**General Fund:**

Motion made by Supervisor Turner, seconded by Treasurer Moore, to approve the disbursements from the General Fund **Totaling \$89,819.59**

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **EXCUSED**.

**Motion Carried**

**Sewer Fund:**

Motion made by Supervisor Turner, seconded by Trustee Pinkowski, to approve the disbursements from the Sewer Fund **Totaling \$3,360.00**

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **EXCUSED**.

**Motion Carried**

**TOTAL MONTHLY DISBURSEMENTS: \$93,179.59**

**Unfinished Business:**

**1. Scrap Tire Hauler:**

Motion made by Supervisor Turner, seconded by Trustee Nichols, to pay \$4,000 to receive the tire dumpsters for the Township Clean-Up October 2, 2021. This will be reimbursed to the Township through a Grant from EGLE.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **EXCUSED**.

**Motion Carried**

**2. Assessor:**

-3 Applications were received.

Motion made by Treasurer Moore, seconded by Trustee Nichols, to hire Interim Assessor Julie Durocher as Township Assessor of Record.

All in favor: **AYE** Nay **0**

**Motion Carried**

**3. ZA/CE:**

Motion made by Supervisor Turner, seconded by Trustee Nichols, to accept Ron Youngblood's resignation.

All in favor: **AYE** Nay **0**

**Motion Carried**

Motion made by Supervisor Turner, seconded by Trustee Nichols, to advertise for the position of Zoning Administrator and Code Enforcement Officer.

All in favor: AYE Nay 0

**Motion Carried**

**4. Maintenance Person:**

-3 Applicates applied. One was 1.25 hours away; one did not respond to emails or phone calls. Motion made by Treasurer Moore, seconded by Trustee Pinkowski, to hire John Turner for the Maintenance Person position.

All in favor: AYE Abstain 1(Supervisor Turner)

**Motion Carried**

**5. Pond Ordinance:**

Motion made by Trustee Pinkowski, seconded by Supervisor Turner, to approve Ordinance 5.605 Pond, Recreational and Farms.

All in favor: AYE Nay 0

**Motion Carried**

**New Business:**

**1. Snow Removal Bids:**

Motion made by Trustee Pinkowski, seconded by Trustee Nichols, to put bids out for snow removal at the Township Hall.

All in favor: AYE Nay 0

**Motion Carried**

**2. State Tax Audit:**

-Letter read from Will Gast (Michigan Dept. of Treasury) regarding a follow up review conducted in 2018 which indicated that the Land Valuation Determinations and the Economic Condition Factor Study remained deficient. A review of the 2021 assessment roll was conducted; however, this review indicates that the requested Economic Condition Factor Study was not provided.

- Julie Durocher was hired at this meeting for the Assessor position and will be working on the 21-day extension.

**3. Bear Creek Drain:**

Motion made by Supervisor Turner, seconded by Treasurer Moore, to approve cost of \$13,200.00 to repair the Bear Creek Drain on Wells Rd. (There is a budget for drains).

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp EXCUSED.

**Motion Carried**

**4. MCRC Meeting:**

-Supervisor Turner and Trustee Nichols attended the MCRC meeting. The following is a list of roads that need attention:

Hardtop:

Grames-Tuttlehill to Palmer chip seal approximately 1.94 miles

Snell-Townsend to Tuttlehill chip seal approximately 1.01 miles  
Gravel:

Darling-Plank to Palmer stone approximately 5.62 miles  
Hoffman-Tuttlehill to Palmer stone approximately 3.49 miles  
Townsend-Darling to Oakville stone approximately .97 miles

**5. Deputy Clerk Projects:**

Motion made by Trustee Pinkowski, seconded by Treasurer Moore, to approve Deputy Clerk Anita Straub to work on updating projects/records for different departments at a rate of \$15.00 per hour. To be supervised by Supervisor Turner as to what department this should be paid from.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp EXCUSED.

**Motion Carried**

**6. Tree Removal Pool/Raleighville Cemetery:**

-Winds knocked down 2 very large trees that fell across Townsend Rd. at the Pool/Raleighville Cemetery on Saturday September 11, 2021. The Monroe County Sheriff's Dept. was contacted and the MCRC cleared the trees from the road. As this was an emergency situation Supervisor Turner contacted Dave Oley of J&M Tree Service for removal of trees as he has done work in the past for the Township coming in as lowest bidder.

Motion made by Supervisor Turner, seconded by Treasurer Moore, to approve paying J&M Tree Service \$750.00 for the removal of both trees at the Pool/Raleighville Cemetery on Townsend Rd.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp EXCUSED.

**Motion Carried**

**7. GMACF:**

The Greater Milan Area Community Foundation awarded London Township a grant totaling \$1,300.00 for 2 Waste Management dumpsters for the Township Clean-Up October 2, 2021.

**2<sup>nd</sup> Citizen's time:**

-John Turner has been lowering and raising the flags at the Township Cemeteries and has noticed overgrowth along the fences.

-Joanne Darling was grateful to both Supervisor Turner and Trustee Nichols for going to the MCRC meetings.

-Discussion from several residents regarding different files that maybe at the Hall for Anita Straub to look for to put in digitized files.

**Board of Trustee Comments:**

- Trustee Nichols thank the residents who participated in this meeting as the Officials are working for them no matter what meeting they attend.
- Trustee Pinkowski will help at the Township cleanup.
- Supervisor Turner thanked the following: Ed Giraud Trucking for spreading the stone at the Township Hall, Anita Straub for contacting the Sheriff's office when trees fell at the cemetery also to Dave Oley for responding so quickly with the clean up of the fallen trees.

**Adjournment:**

Motion made by Supervisor Turner, seconded by Trustee Nichols, to adjourn at: **9:00pm.**

All in favor: **AYE** Nay **0**

**Motion Carried**

Respectfully Submitted,  
Anita R. Straub  
Deputy Clerk