

**London Township**  
Board Minutes  
December 14, 2020

Call to order by Supervisor Turner 7:34pm

Recited the Pledge of Allegiance.

**Roll Call:**

Supervisor Penny Turner-Present, Clerk Kimberly Sharp-Present, Treasurer Lisa Moore-Present, Trustee Daryl Nichols-Present, Trustee Michael Pinkowski-Present.

**Approval of Agenda:**

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to accept the agenda as amended:

New Business:

#5 Deputy Treasurer Raise-Stricken

Added New Business

#5 Bank Account Motion – Replaced Stricken Deputy Treasurer Raise

#8 Attorney Karrie Bondy Fees

#9 Supervisor Appointments

#10 Resolution to Oppose Senate Bill 431

#11 Raise Deputy Clerk and Zoning Administrator

#12 Meeting Dates 2021

Unfinished Business:

#4 Snow Plow Bids

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to approve the December 14, 2020 agenda as amended.

All in favor: **AYE.**

**Motion Carried**

**First Citizens Time:**

-Mark Brant stated that with any Zoom Meeting Roll Calls are required for all votes.

**Approval of Minutes:**

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the November 9, 2020 Minutes as presented.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Supervisors Report:**

-Supervisor Turner met with the following:

- London, Maybee, Raisinville Township Fire Department (LMR) Fire Chief.
- Current and former members of the Monroe County Road Commission (MCRC)
- Exeter Township Supervisor and found out of the Monroe County Supervisors Group (on hold due the Covid-19)
- Milan City Manager and Fire Board Secretary
- New and old Directors of the Monroe County Road Commission (MCRC).
- Clerk Sharp has been working with AG. Stone and MCRC regarding AG. Stone donation of crushed stone to the Township that the MCRC can use within the Township.
- Has been in contact with Senator Mark Walberg's office with regards to internet issues. Will reach out to other Senators
- Combining emails to the @londontwp.org addresses.
- Milan Fire Department is planning on building a new Fire Hall.
- Contacting the Township Engineer Kubiski of inspecting the Roof and Furnace Room.
- Thanked everyone for the long hours they have been putting in and for all the patients for residents in this transition.

Motion made by Clerk Sharp, seconded by Trustee Pinkowski to accept the Supervisors Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Treasurers Report:**

- All Tax Bills were sent, there were complaints of lateness, but she had to get training and on the tax bond before the mailing.
- Will need Minutes to be put on the bank accounts.
- Hired Renee Humes as Deputy Treasurer.

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the Treasures Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Clerks Report:**

-Culvert on Tuttlehill had a quote from the Monroe County Road Commission (MCRC) of \$26,000. After working with AG. Stone for the stone and a donation of his time from Ed Girard Jr. for labor this project cost was approximately \$4,500.00 saving the Township over \$21,000.00.  
-Due to new restrictions on meetings during the Covid-19 pandemic and the Resolution 2018-08 dated August 13, 2018 that up to \$250.00 can be spent without Board approval on Office Supplies. A subscription was purchased for Zoom Meetings for the December Board meetings and future meetings if needed.

Motion made by Supervisor Turner, seconded by Trustee Nichols to accept the Clerks Report.  
**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **Building Department Report:**

-The total number of permits issued the month of 13. Totaling \$3,134.84  
-Performed 26 permitted inspections  
-Performed 8 code enforcement inspections

Motion made by Supervisor Turner, seconded by Treasurer Moore to accept the Building Department Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **Assessors Report:**

-Field work properties that have open building permits have been done to determine accurate property value for 2021.  
-December Board of Review will be held Tuesday December 15, 2020.  
-Fire file cabinet was acquired for \$250.

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the Assessors Report.  
**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **Zoning Administrator Report:**

-All ponds, extractions and reclamation have been inspected.  
-2 violations of stockpiles within required setbacks, violation letters sent.  
-Complaints illegal dumping Tuttlehill Rd. Will be sending the accused a letter providing the laws on dumping.

- SLU Darling Rd. in compliance.
- Illegal Occupation of parcels Tuttlehill Rd. matter sent to London Township Attorney Kerry Bondy for court level enforcement. Health Dept. notified again.
- 13 properties were sent blight letters.
- Submitted a resolution seeking a unified opposition to Senate Bill 431.

Motion made by Supervisor Turner, seconded by Trustee Nichols to accept Zoning Administrators Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Planning Commission Report:**

-None

**Reading of Monthly Disbursements:**

**General Fund:**

Motion made by Supervisor Turner, seconded by Treasurer Moore to approve the disbursements from the General Fund **Totaling \$42,914.94**

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Sewer Fund:**

Motion made by Supervisor Turner, seconded by Treasurer Moore to approve the disbursements from the Sewer Fund **Totaling \$88.56**

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**TOTAL MONTHLY DISBURSEMENTS: \$43,003.50**

**Unfinished Business:**

**1. Tree Removal Bids:**

Motion made by Trustee Pinkowski, seconded by Trustee Nichols to accept J&M Tree Serviced to cut tree Pool/Raleighville Cemetery (Townsend Rd.) for \$3,200.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**2. Designated Assessor Inter-Local Agreement PA660**

Motion made by Supervisor Turner, seconded by Trustee Nicholas to sign Designated Assessor Inter-Local Agreement PA660

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**3. NSR Resolution:**

Motion made by Supervisor Turner, seconded by Treasurer Moore to sign the NSF Resolution 2020-1214

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**4. Snowplow Bids:**

2 sealed bids for snow plowing at the Township Hall were opened.

Motion made by Clerk Sharp, seconded by Supervisor Turner to hire Greg Hughes to plow the Township Hall at the rate of \$95.00 per plow over 2” of snow and salt as needed.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**New Business:**

**1. Stevens Disposal:**

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to table Stevens Disposal for review of contract, evaluate the cost of cans and the dumpster.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**2. PA 116:**

Motion made by Trustee Pinkowski, seconded by Treasurer Moore to approve PA116 #20201116 and to update tax roll to current owner’s name.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**3. Direct Deposit:**

Clerk Sharp wanted to bring up Direct Deposit for employees and will send out a Post Audit Resolution for review.

**4. Notary Deputy Clerk:**

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to approval Deputy Clerk Anita Straub to become a Notary not to exceed \$150.00.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**5. Bank Account Motion:**

Motion made by Supervisor Turner, seconded by Clerk Sharp to add to the tax accounts at First Merit Bank; Lisa Moore, Renee Humes, and Kimberly Sharp.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**6. MCRC Roads for Improvement:**

Supervisor Turner read an email quote from the MCRC dated September 16, 2020 given to the Previous Supervisor Gary Taepke.

Motion made by Supervisor Turner, seconded by Trustee Nichols to table the MCRC quote to follow up to obtain more information regarding materials, stone quality, and the haul route on Allison Rd.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**7. FOIA Coordinator:**

Motion made by Clerk Sharp, seconded by Treasurer Moore to appoint Deputy Clerk Anita Straub to be appointed FOIA Coordinator.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

### **8. Attorney Kerry Bondy Fees:**

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve Attorney Bondy's price increase from \$120.00 to \$150.00.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

### **9. Supervisor Appointments:**

One roll call vote will be taken after appointment Motions:

-Motion made by Clerk Sharp, seconded by Trustee Pinkowski to approve Planning Commissioners Kenneth Howard, James Turner, Larry Fiekelkorn, Daryl Nicholas (Liaison) and reappoint LeRoy Zieske for 3-year terms.

-Motion made by Trustee Nichols, seconded by Clerk Sharp to approve to the Zoning Board of Appeals Michael Pinkowski (Liaison) and Adam Ison for 3-year terms.

-Motion made by Clerk Sharp, seconded by Trustee Nichols to approve reappointments to the Board of Review Mark Gaynier, Lorri Mann and Aimee Schoelles for 2-year terms.

-Motion made by Trustee Pinkowski, seconded by Clerk Sharp to approve appointment to the Compensation Committee Amy Briggs Hersch for a 5-year term.

-Motion made by Clerk Sharp, seconded by Treasurer Moore to approve appointment to the LMR Fire Board Penny Turner and reappoint Jill Martin.

Motion made by Treasurer Moore, seconded by Trustee Nichols to appoint to the Milan Fire Department Board Penny Turner and Michael Pinkowski.

-Motion made by Clerk Sharp, seconded by Treasurer Moore to reappoint Harry Boyce and Barb Boyce to Maybee Library Board for a 3-year term.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

### **10. Resolution to Oppose Senate Bill 431:**

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve Resolution 20-121420 to Oppose Senate Bill 431.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**11. Raise Deputy Clerk and Zoning Administrator:**

Motion made by Clerk Sharp, seconded by Trustee Nichols to table raises for the Deputy Clerk and the Zoning Administrator to gather information to get other Townships hourly rate for each position in the surrounding area. To contact Attorney Bondy regarding restructuring employee compensation resolution to include pay scales and periodic raises.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**12. Meeting Dates 2021:**

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve the meeting dates for the Township.

Planning Commission

January 4, 2021  
February 1, 2021  
March 1, 2021  
April 5, 2021  
May 3, 2021  
June 7, 2021  
July 5, 2021  
August 2, 2021  
September 6, 2021  
October 4, 2021  
November 1, 2021  
December 6, 2021

Board or Trustees

January 11, 2021  
February 8, 2021  
March 8, 2021  
April 12, 2021  
May 10, 2021  
June 14, 2021  
July 12, 2021  
August 9, 2021  
September 13, 2021  
October 11, 2021  
November 8, 2021  
December 13, 2021

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve the 2021 Meeting Dates.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**2<sup>nd</sup> Citizens time:**

-Clerk Sharp read a letter from Mannik and Smith Group as asked from resident Barb O’Dneal about an EGLE \$5,000,000.00 Grant.



-Sheena Slavicek expressed her appreciation of having a dumpster at the Township.

**Board of Trustee Comments:**

Trustee Pinkowski would like a copy of the new Red Book from the MTA.

**Adjournment:**

Motion made by; Supervisor Turner, seconded by Trustee Nichols to adjourn at: 10:31pm.

All in favor **AYE**

**Motion Carried**

Respectfully Submitted by,  
Anita R. Straub  
Deputy Clerk