London Township

Board Minutes (Draft) July 12, 2021

Call to order by Supervisor Turner <u>7:38pm</u>. Recited the Pledge of Allegiance.

Roll Call:

Supervisor Penny Turner-<u>Present</u>, Clerk Kimberly Sharp-<u>Present</u>, Treasurer Lisa Moore-<u>Present</u>, Trustee Daryl Nichols-<u>Present</u>, Trustee Michael Pinkowski-Present.

Approval of Agenda:

Motion made by Supervisor Turner, seconded by Trustee Nichols to accept the agenda as presented.

All in favor: **AYE**Nay **0**

Motion Carried

First Citizen's Time:

- -Pam Ackerman asked for location clarification on the entrance for the 37 acre lake on Oelke Rd. Trustee Nichols repsonsewas that the entrance and staging area will be on Plank Rd., the exit will be on Oelke Rd.
- -Ron Gasper had violation letters for blight and zoning sentto him. He expressed before the enforcement letter he would have liked for the Zoning Administrator to contact him first.
- -Carl Clark also had a blight violation letter sent to him.
- -Trustee Nichols asked Zoning Administrator Ron Youngblood to check with Attorney Kerry Bondy on oversight, "May Board members be present when the ZA goes to properties".

Approval of Minutes:

Motion made by Supervisor Turner, seconded by Trustee Pinkowskito accept the June 14, 2021, Minutes as presented.

All in favor: **AYE** Nay **0**

Motion Carried

Supervisors Report:

- -Attended several webinars regarding Federal Grant Monies.London Township is set to receive \$307,202. Details for how spend the money may be spent is still being worked on.
- -The Monroe County Road Commission (MCRC)is still waiting to seeif theywill be receiving a Federal Transportation Grant to fix Oakville-Waltz Rd. from Tuttlehill Rd. to Rawsonville Rd.
- -The old London Sand property is still selling stockpiles of sand and clay. The owner still has an open fill permit. When the DNR takes over they will most likely be bringing in approved fill to reshape some of the areas.
- -Secondary roads, mowing the ditches, has been finished. They will be doing a wider cut in the fall. They are unable to cut if there is debris in the ditches. Property owners are asked to clean ditched of debris. The MCRC has a contract with someone that does the primary roads.
- -Received an email from Mannick and Smith regarding the water Grant, unfortunately London Township did not win a grant award for the water initiative.
- -The Board of Review will be held on Tuesday July 20, 2021 from 5:00pm. to 6:00 pm. for property tax disputes. Property owners can contact the Assessor for more information.
- -Looking for individuals for a Parks and Recreation Board.
- -The Milan Area Fire Dept. has received a grant for payroll expenses. London Township will be receiving approximately \$2,000.00 refund.
- -Stony Creek Auto Parts will pick up unwanted vehicles. The Township, in turn, will be donating the money to local non-profit organizations. \$250 for trucks, \$200 for cars and \$150 for vehicles without a title. Vehicles that do not have a title must go through the Township Office.
- -Due to Covid the MCRC will not be able to repair Yench Rd. or Ostrander Rd. this season. They are trying to work this project in in the next 3 years.
- -Brining of roads should start toward the end of July.

Motion made by Clerk Sharp, seconded by Trustee Pinkowskito accept the Supervisors Report.

All in favor: **AYE** Nay **0**

Motion Carried

Treasurers Report:

- -All tax bills were sent out July 1, 2021.
- -Payments can not be made at First Merchants.
- -All accounts have been transferred to Huntington Bank, except for the CD's. The CD for the roof fund will mature in the fall.

Motion made by Supervisor Turner, seconded by Trustee Pinkowskito accept the Treasurers Report.

All in favor: **AYE** Nay **0**

Motion Carried

Clerks Report:

None

Building Department Report:

- -24 permits were issued the month of June totaling \$5,847.
- -24 inspections were done the month of June.

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the Building Department Report.

All in favor: **AYE** Nay **0**

Motion Carried

Assessors Report:

- -Completing Property Transfers
- -Updating Deed Information
- -Completed warrant and necessary documents for Treasurer to print tax bills
- -Preparing July Board of Review documentation.
- -Answering resident's questions
- -Addressing past issues.

Motion made by Supervisor Turner, seconded by Treasurer Moore to accept the Assessors Report.

All in favor: **AYE** Nay **0**

Motion Carried

Zoning Administrator Report:

- -Initiated all amendments to the London Township Zoning Ordinance (Ponds, Extractive Operations, Pool and Fill). All have had the required Public Hearings.
- -Awaiting Planning Commission meeting minutes, findings and recommendations for the Pond Ordinance amendments. Those ordinances will be sent to the Township Board for action.
- -Blight and zoning violations the Board approved were sent to Attorney Kerry Bondy. Awaiting her response.
- -Darling Rd. Nursery and SLU in compliance.
- -In June, 10 Zoning violations and 8 Blight violations were sent out, most have been addressed and rectified others will be receiving final notices.
- -Working with the Secretary of State for resolution regarding a violation. Building OfficialDave Friend had no authority for transfer of a dealership license from a business property to a residential property in AG1 zoned property.
- -3 Extractive Operations have been finalized and permits closed.

Motion made by Trustee Pinkowski, seconded by Clerk Sharpto accept Zoning Administrators Report.

All in favor: **AYE** Nay **0**

Motion Carried

Planning Commission Report:

- -Liaison for the PC, Daryl Nichols, reported on the following.
- -Passed a .3-acre pond at parcel #5810 033 023 50. All excavated material will stay on site to be used as backfill around proposed house.
- -Tabled Solar Ordinance, the Planning Commission believed the Board had already passed this ordinance, but needed more information on an overlay district.
- -Pond Ordinance was worked and finished. It will be sent to the Board for approval.

Motion made by Supervisor Turner, seconded by Trustee Pinkowskito accept the Planning Commission Report.

All in favor: **AYE** Nay **0**

Motion Carried

Reading of Monthly Disbursements:

General Fund:

Motion made by Supervisor Turner, seconded by Treasurer Mooreto approve the disbursements from the General Fund **Totaling \$51,758.29**

Roll Call: Trustee Nichols <u>YES</u>, Trustee Pinkowski <u>YES</u>, Supervisor Turner <u>YES</u>, Treasurer Moore <u>YES</u>, Clerk Sharp <u>YES</u>.

Motion Carried

Sewer Fund:

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve the disbursements from the Sewer Fund <u>Totaling \$3,360.00</u>

Roll Call: Trustee Nichols <u>YES</u>, Trustee Pinkowski <u>YES</u>, Supervisor Turner <u>YES</u>, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

TOTAL MONTHLY DISBURSEMENTS: \$55,118.29

Unfinished Business:

1. Holidays:

-Discussion between the BOT and PC; a Resolution was written for Federal Legal Holidays.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to adopt Resolution 21-0714 Legal Holidays as follows:

New Year's Day
Martin Luther King Jr. Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Veterans Day
Thanksgiving Day and the Day After
Christmas Eve
Christmas Day

When a holiday falls on a Saturday it will be observed on the Friday before. When a holiday falls on a Sunday it will be observed on the Monday following. Where any permitted or approved use, where by ordinance, or resolution is prohibited to operate on a Legal (Observed) Holiday, the list of Legal Holidays herein applies.

Roll Call: Trustee Nichols <u>YES</u>, Trustee Pinkowski <u>YES</u>, Supervisor Turner <u>YES</u>, Treasurer Moore <u>YES</u>, Clerk Sharp <u>YES</u>.

Motion Carried

2. Revisit April 12, 2021, motion regarding Large Scale Solar Energy Systems.

-Due to some confusion, Supervisor Turner read timeline and relative Zoning Ordinances regarding the Large Solar Energy Systems Amendment. At the July 5, 2021 Board meeting the BOT intentions in the motions made when they sent the amendment back to the PC for revision to include a Solar Overlay District. Amendment was not adopted. BOT voted to send Amendment back to the PC for revision to allow Solar in a Solar Overlay District, only to amend Zoning map to include Solar Overlay District.

-Trustee Nichols questioned why this was not brought up before the BOT meeting Monday July 5, 2021and not before. This will need a new Public Hearing and have a new technical review by Township Engineer David Arthur.

-Supervisor Turner was told by Township Attorney Kerry Bondy that she is not to attend the PC meetings.

Unfinished Business

1. Tablet

Discussion has been brought up at the BOT and the PC in the last few meetingsabout having the equipment and reliable internet connection to broadcast live all meetings on Facebook. Personal devices have been used and the internet is not reliable where meetings have been held. Deputy Clerk Anita Straub, with guidance from the BOT's and the PC, is to research both Verizon and AT&T tablets and plans.

Motion made by Clerk Sharp, seconded by Trustee Pinkowski to buy the iPad 8th generation and prepaid data plan not to exceed \$700.

Roll Call: Trustee Nichols <u>YES</u>, Trustee Pinkowski <u>YES</u>, Supervisor Turner <u>YES</u>, Treasurer Moore <u>YES</u>, Clerk Sharp <u>YES</u>.

Motion Carried

New Business:

1. Credit Card Payments:

Clerk Sharp would like to see the Township accept Credit Cards for payments. Treasurer Moore expressed her concern about the confusion between different departments and accounts.

- -Supervisor Turner would like to see payments accepted through our website.
- -Clerk Sharp will investigate credit card payment processors and integration with accepting online payments through the township website.

2. Field behind Township Hall:

- -Supervisor Turner has reached out to Gary Taepke regarding the field behind the Hall with no response. He is in arrears on his 2020 payment and is not maintaining the field.
- -Supervisor Turner will contact Township Attorney Bondy regarding the termination of Mr. Taepke's agreement.

2nd Citizen's time:

- -Barbara Henley was happy to see meetings are open to the public again. She announced the London Civics Club is having a fish/chicken wings dinners on Saturday July 31, 2021. She expressed diners should preorder before the event as they ran out early last year. Contact Barbara Henley at 734-417-8175 Price is \$12.00. Hours Noon-4:00pm.She is hoping when grants come in the London Civic Center will be remembered as they have had many events held for the residents.
- -Deputy Supervisor Ron Youngblood is reaching out for more internet options within the Township. Trustee Nichols is also working on this. Deputy Supervisor Youngblood will pass on the information to Trustee Nichols.
- -Pam Ackerman asked again for clarification of the entrance of the 37 acres lake on Oelke Rd. Trustee Nichols answered that the entrance and staging area will be on Plank Rd. the exit will be on Oelke Rd. She was confused about the PC members voting for approval and have changes. ZA Youngblood explained that it was approved with the conditions he change his site plan.

Board of Trustee Comments:

- -Supervisor Turner wanted to remind residents that the Monroe County Drain Commission will be acceptingup to 10 passenger size tires (without rims and clean). This will be held on Wednesday July 28, 2021 from 9:00am.-12:00 pm. 1005 S. Raisinville Rd.
- -Trustee Nichols inquired regarding the Assessor ad.No responses have been received.
- -2 people have applied for the maintenance position. Due to technical difficulty, retrieving one applicant's information, this will be brought up at the August BOT.
- -Trustee Pinkowski asked about the status of the paper dumpster. Deputy Clerk Anita Straub has spent hours on the phone for this to be picked up and will keep calling.

Adjournment:

Motion made by Supervisor Turner, seconded by Trustee Nichols to adjourn at 9:49pm.

All in favor: **AYE** Nay **0**

Respectfully Submitted,

Anita R. Straub Deputy Clerk