

**London Township**  
Board Minutes (Draft)  
February 8, 2021

Call to order by Supervisor Turner at 7:33pm.  
Recited the Pledge of Allegiance.

**Roll Call:**

Supervisor Penny Turner-Present, Clerk Kimberly Sharp-Present, Treasurer Lisa Moore-Present, Trustee Daryl Nichols-Present, Trustee Michael Pinkowski-Present.

**Approval of Agenda:**

Headings of New and Unfinished Business are reversed.

Add to Unfinished Business:

- Roof Bids
- Supercoops Annual Review
- PER Water Grant District

Under New Business:

#2 strikeout 2<sup>nd</sup> Water Tank add BS&A

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to accept the agenda as amended.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**First Citizens Time:**

-None

**Approval of Minutes:**

- Page 4 under motion of expenditures it should read to accept not except.
- Page 4 under motion to stone Rawsonville Rd should read portions not potions.
- Page 5 under motions for Water Grant should read until not till.
- Page 6 under ZA Classes strikeout the word “the” in front of Ron Youngblood.

-Page 7 under SP20-01 strikeout the word “being” after .23-acre pond and correct “dept.” to depth

-Page 7 2<sup>nd</sup> Citizens Time add the word Neighborhood to London *Neighborhood* Township Watch. The 2<sup>nd</sup> sentence, in regards to the comments of Amanda Taepke, should read Deputy Clerk Straub to investigate not Deputy Straub.

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the January 11, 2021 Minutes as amended.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **Supervisors Report:**

- Posted on different sites for a new Building Inspector
- Looking for 3 people with building experience to make up a Board of Building Appeals.
- Working on budget.
- Attended the London, Maybee, Raisinville Fire Dept. (LMR) meeting and is now vice-chair.
- Engineer finished the report on a new roof.
- Water Grant was finished and sent to the State of Michigan.
- Maybee will be getting a sub-station for the Monroe County Sheriff’s Dept. (MCSD)

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to accept the Supervisors Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **Treasurers Report:**

- Looking into possibly changing all bank accounts to Huntington Bank.

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the Treasures Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Clerks Report:**

-Looking for workers for the May Election.

Motion made by Supervisor Turner, seconded by Treasurer Moore to accept the Clerks Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Building Department Report:**

-The total number of permits issued the month of January 2021 24 Totaling \$5,601.82

Motion made by Supervisor Turner, seconded by Treasurer Moore to accept the Building Department Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Assessors Report:**

-2021 Tax Roll is being finalized. Assessment Change Notices will be going out to residents in early February.

-Board of Review members will need training.

-Presented the Board with a Resolution to waive collection of fines prescribed by SCT for late Property Transfer Affidavit submissions.

Motion made by Clerk Sharp, seconded by Trustee Pinkowski to accept the Assessors Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Zoning Administrator Report:**

-Will be stepping up Blight Enforcements in the month of March.

- Working on Amendments to the Zoning Ordinance for Large Solar Projects and the Township Board may want another Public Hearing.
- Working on the Pond and Extractive Ordinances to become adopted formally.
- Working on amending the Fill, Pool, Temporary Dwellings and Dimensional Standards Ordinances.
- Digitizing records and updating BS&A with the information.

Motion made by Supervisor Turner, seconded by Treasurer Moore to accept Zoning Administrators Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **Planning Commission Report:**

- Incorporate changes to the Large Solar Ordinance.
- AG Industries approved for another year.
- The PC will be working on the Small Pond, Fill and Extractive Ordinances.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to accept the Planning Commission Report.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **Reading of Monthly Disbursements:**

#### **General Fund:**

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve the disbursements from the General Fund Totaling \$42,052.87

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Sewer Fund:**

Motion made by Supervisor Turner, seconded by Treasurer Moore approve the disbursements form the Sewer Fund **Totaling \$88.56**

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**TOTAL MONTHLY DISBURSEMENTS: \$42,141.43**

**Unfinished Business:**

**1. Wanty Rd.**

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to table Wanty Rd. to get more information from the Monroe County Road Commission (MCRC) on the difference of brine and chloride.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**2. New Roof:**

Motion made by Trustee Pinkowski, seconded by Trustee Nichols to table the New Roof to make sure all companies were contacted by the Township Engineer on the specifications.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**3. Supercoops Annual Review:**

Zoning Administrator Ron Youngblood stated that Supercoops has a site plan and permits are being pulled for work being done there.

**4. Water Grant:**

Motion made by Trustee Nichols, seconded by Treasurer Moore to table until Treasurer Moore can talk with the Township Attorney and Mannik and Smith about the water districts.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**New Business:**

**1. Approval of Attorney/Court Cases.**

Motion made by Trustee Nichols, seconded by Clerk Sharp to pursue 6 cases defined in Report to the Board to come into compliance and take legal actions to Circuit Court.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**2. BS&A Software:**

Motion by Supervisor Turner, seconded by Trustee Pinkowski to purchase BS&A Software at a cost of \$4,115.00 in 3 monthly installments.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**3. Maintenance Man Raise:**

Motion by Supervisor Turner, seconded by Trustee Nichols to table to get information about surrounding Townships on job description and duties of their Maintenance personnel.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**4. Assessor Raise:**

Motion made by Trustee Nichols, seconded by Treasurer Moore to table Assessor Raise until the Township can obtain more information from surrounding Townships on Assessor Rates; if they have an Assessor Assistant, if so who does the Field Work?

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**5. LMR Budget Adoption:**

Motion made by Treasurer Moore, seconded by Trustee Pinkowski to approve the LMR Budget of \$240,150.00.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**6. Classes for Deputy Clerk:**

Motion by Supervisor Turner, seconded by Trustee Nichols to approve Planning Commission Classes for Deputy Clerk Anita Straub who is on the Planning Commission in the amount of \$227.00

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**7. Planning Commission Secretary:**

Motion made by Trustee Nichols, seconded by Treasurer Moore to eliminate Recording Secretary position and have Planning Commission Secretary Anita Straub record/prepare the Minutes of the PC Meetings starting March 2021.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**8. Resolution to Waive Penalties for non-filing of Property Transfers.**

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve Resolution to Waive Penalties for non-filing of Property Transfers MCL211.27b

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**9. Poverty Exemption Resolution:**

Motion made by Supervisor Turner, seconded by Treasure Moore to adopt 2020-2021 Poverty Exemptions and Guidelines.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**10.BOR Training:**

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve mandatory Board of Review (BOR) Classes not to exceed \$390.00

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**11.SEMCOG Membership:**

Motion made by Supervisor Turner, seconded by Trustee Nichols to join SEMCOG for 1 year in the amount of \$798.00

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**2<sup>nd</sup> Citizens time:**

-Planning Commissioner Daryl Howard had questions and concerns about the Water Grant and Water Districts.

-Maintenance Man Greg Hughes feels that Trustee Pinkowski was inappropriate and unprofessional at the last PC Meeting.

-Barb Odneal stated she has not lied about the Water Initiative. She stated if the Board or any residents wants to make its own district they can, but must follow the proper steps and costs.

-Amanda Taepke was happy that mistakes in the Minutes were caught and she would also like to see the Disbursements online.

**Board of Trustee Comments:**

-Trustee Nichols is working on a High-Speed Internet in the Township. He will be attending a Task Force started in Monroe County on February 23, 2021. He has reached out to County Commissioner Mark Brant and Representative Bellino but has not heard back from either.

**Adjournment:**



Motion made by; Supervisor Turner seconded by Clerk Sharp to adjourn at: 11:19pm.

**All in Favor: AYE**

**Motion Carried**

Respectfully Submitted by,  
Anita R. Straub  
Deputy Clerk

**General Fund**  
**Transactions by Account**  
As of February 11, 2021

Num	Name	Amount
EFT	State of Michigan	\$ 1,207.87
EFT	dte - 7567 street light	\$ 29.90
EFT	Comcast	\$ 257.04
16487	Accident Fund Co.	\$ 4,651.00
16488	Dundee Fire & Safety Inc.	\$ 110.00
16489	LMR Fire Dept.	\$ 6,767.87
16490	Millan Area Fire Dept.	\$ 1,222.78
16491	Monroe County Road Commision	\$ 9,499.00
16492	Morawski's Roofing & Restoration	\$ 1,100.00
16493	Petrangelo Bondy & Crossley, P.C.	\$ 1,008.80
16495	State of Michigan	\$ 60.00
16496	Stevens Disposal	\$ 120.75
16498	Pltney Bowes Global Financial Services	\$ 86.64
EFT	DTE Energy	\$ 933.50
EFT	U.S. Bank Equipment Finance	\$ 226.71
EFT	Huntington Bank	\$ 463.75
EFT	United States Treasury	\$ 2,285.82
<b>GENERAL FUND</b>	<b>Total VENDOR Payments</b>	<b>\$ 30,031.43</b>
	Total Gross Payroll	\$ 10,667.73
	Employer Taxes	\$ 816.08
	Mileage/Misc Addition	\$ 537.63
<b>GENERAL FUND</b>	<b>TOTAL Payroll Expenses</b>	<b>\$ 12,021.44</b>
<b>GENERAL FUND</b>	<b>Total Disbursements General Fund</b>	<b>\$ 42,052.87</b>
1850	Village of Maybee	\$ 88.56
<b>SEWER FUND</b>	<b>Total Disbursements Sewer Fund</b>	<b>\$ 88.56</b>
	<b>Total Disbursements ALL FUNDS</b>	<b>\$ 42,141.43</b>

**General Fund**  
**Payroll Summary**  
February 8, 2021

	<u>TOTAL</u>
<b>Employee Wages, Taxes and Adjustments</b>	
<b>Gross Pay</b>	
Planning Commission	45.00
Assessing Dept Clerk	50.00
Assessor	2,083.34
assistant assessor	980.00
Building Maintenance	165.00
Cemetery Sexton	30.00
Clerk	1,171.65
Deputy Clerk	816.50
Deputy Treasurer	922.25
flags	99.00
Planning & Zoning	315.00
Planning & Zoning Chairman	50.00
Recording Secretary	50.00
Sexton Family Consulting	15.00
Sexton Winter Opening& Closing	530.00
Snow Plowing	95.00
Supervisor	1,131.81
Trustee	443.68
Zoning Admin	1,674.50
<b>Total Gross Pay</b>	<u>10,667.73</u>
<b>Additions to Net Pay</b>	
Mileage Reimbursement	122.63
Miscellaneous Addition	20.00
Reimbursement-Misc	395.00
<b>Total Additions to Net Pay</b>	<u>537.63</u>
<b>Employer Taxes and Contributions</b>	
Medicare Company	154.68
Social Security Company	661.40
<b>Total Employer Taxes and Contributions</b>	<u>816.08</u>