

**London Township**  
Board Minutes (Draft)  
February 14, 2022

Call to order by Supervisor Turner 7:30 pm.

Recited the Pledge of Allegiance.

**Roll Call:**

Supervisor Penny Turner-Present, Clerk Kimberly Sharp-Present, Treasurer Lisa Moore-Present, Trustee Daryl Nichols-Present, Trustee Michael Pinkowski-Present.

**Approval of Agenda:**

Under monthly disbursements add: Fire and Road Disbursements  
New Business: #8 Mailer for Public Hearing

Motion by Trustee Pinkowski, seconded by Trustee Nichols, to accept the agenda as amended.

All in favor: **AYE**. Nay **0**

**Motion Carried**

**First Citizens Time:**

- Brian O'Shea of Apex Solar-Questioned the Solar Moratorium that is on the agenda.
- Mark Gaynier inquired what has been spent from the road and fire milage.

**Approval of Minutes:**

Motion by Supervisor Turner, seconded by Treasurer Moore, to accept the January 10, 2022 Minutes as Presented.

All in favor: **AYE**. Nay **0**

**Motion Carried**

**Supervisors Report:**

-Looking for those interested in any of the following Committees:

- Beautification Committee; The committee would meet twice per year. The main goal is to clean up the Township Cemeteries and planting/beautification at the Township Hall.
- Advisory Committee for AG Industries. This committee would consist of up to 12 members from the neighboring community and have a committee facilitator appointed from AG Industries/Holcim. Would meet 2-4 times per year. Objective of sharing information relative to AI’s quarry operations as related to real and perceived impacts (both positive and negative) to the community.
- Compensation Committee. Would meet every other year. Would determine the elected officials’ salaries (those who work in a Governmental position or their immediate family members are not eligible for this committee).

-Attended the LMR and Milan Fire board meetings. Both are working on their budgets.

-Working with courts regarding citations. Warning citations will be issued before a monetary citation is issued.

-Working on the 2022-2023 budget.

-London Township has been awarded a \$7,000 grant from Apex Solar for the Township Clean up days.

Motion by Clerk Sharp, seconded by Treasurer Moore, to accept the Supervisors Report.

All in favor: **AYE.** Nay **0**

**Motion Carried**

**Treasurers Report:**

None

**Clerks Report:**

-No elections until the August Primaries.

-Due to the State of Michigan redistricting, all registered voters will be issued new ID Voter Cards by mail.

Motion by Supervisor Turner, seconded by Treasurer Moore, to accept the Clerks Report.

All in favor: **AYE.** Nay **0**

**Motion Carried**

Motion by Supervisor Turner, seconded by Treasurer Moore, to approve the expenditure of up to \$1500.00 for the processing and mailing of new Voter ID Cards.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**Building Department Report:**

-There was a total of 8 permits issued the month of January totaling \$4,530.96.

Motion by Supervisor Turner, seconded by Trustee Pinkowski, to accept the Building Department Report.

All in favor: **AYE.** Nay **0**

**Motion Carried**

**Assessors Report:**

- Submitted preliminary assessment roll to the County for audit.
- Finalizing building permit data entry.
- Prepared March Board of Review notice for the newspaper.
- Preparing to mail Assessment Change Notices, target mail date February 25, 2022.
- Submitted Land Values and ECF studies to the State for review.

Motion by Trustee Pinkowski, seconded by Clerk Sharp, to accept the Assessors Report.

All in favor: **AYE.** Nay **0**

**Motion Carried**

**Zoning Administrator Report:**

-Sent the Board a list of goals for 2022

- Sending all Zoning and Ordinance actions and functions to the Township's municipal management software, BS&A, in progress.
- Secure/maintain all abandon structures/neglected properties (17 identified/under investigation at the time).
- Testing/development a specific Street Address Numbering Convention.
- Drafting and compiling Zoning Quick Reference FAQ Pamphlet.
- Drafting form letters for violation notices.
- Worked on 85 different Zoning/Ordinance issues, 50 have either been resolved or otherwise addressed.

Motion by Supervisor Turner, seconded by Trustee Pinkowski, to accept Zoning Administrators Report.

All in favor: **AYE.** Nay **0**

**Motion Carried**

**Planning Commission Report:**

- Master Plan Review
- Workshops for Master Plan
- Send Notice to Property Owners
- Ordinance Update
- Site Plan update from Ed Giraud Jr. 37-acre Extraction Oelke Rd.
- Supervisor Turner stated that the PC is to work on Annual Review, and they are to have a budget.

Motion by Clerk Sharp, seconded by Treasurer Moore, to accept the Planning Commission Report.

All in favor: **AYE.** Nay **0**

**Motion Carried**

**Reading of Monthly Disbursements:**

**General Fund:**

Motion by Supervisor Turner, seconded by Trustee Pinkowski, to approve the disbursements from the General Fund **Totaling \$39,139.55**

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Sewer Fund:**

Motion by Supervisor Turner, seconded by Trustee Nichols, to approve the disbursements from the Sewer Fund **Totaling \$88.56**

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Fire Fund:**

Motion by Supervisor Turner, seconded by Trustee Pinkowski, to approve the disbursements from the Fire Fund **Totaling \$6,787.87**

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**Road Fund:**

Motion by Supervisor Turner, seconded by Treasurer Moore, to approve the disbursements from the Road Fund **Totaling \$9,499.00**

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

**TOTAL MONTHLY DISBURSEMENTS: \$55,514.98**

**Unfinished Business:**

**1. Snow Removal Bid:**

Motion by Trustee Pinkowski, seconded by Trustee Nichols, to except Clark Brothers bid to snow plow the Township Hall for \$87.00 per push.

All in favor: **AYE.** Nay **0**

**Motion Carried**

**2. Grass Mowing Bid (Ditches):**

-1 Bid received

Motion by Trustee Pinkowski, seconded by Trustee Nichols, to table until March for more bids.

All in favor: **AYE.** Nay **0**

**Motion Carried**

**3. Building Dept. Clerk:**

Motion by Trustee Pinkowski, seconded by Trustee Nichols, to hire Building Dept. Clerk for Tuesdays 9am.-1pm, at a pay rate of \$15.00 an hour, not to exceed 2 months to answer the phone but not to issue permits.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**4. Cost of Public Hearing**

Motion by Trustee Nichols, seconded by Trustee Pinkowski, to approve the expenditure not to exceed \$2,500. to send out mailing to residents for a Survey, ZA letter, and the Public Hearing March 7<sup>th</sup>, 2022.

**Roll Call:** Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

**Motion Carried**

**New Business:**

**1. Budget Workshop Dates and Public Hearings:**

Motion by Trustee Pinkowski, seconded by Clerk Sharp to approve the following dates for Budget Workshops Friday, March 11, 2022, 4:00 pm.; Tuesday, March

22, 2022, 4:00pm; Approval of Budget/Public Hearing; Monday, March 28, 2022, 7:00 pm.

All in favor: **AYE**. Nay **0**

**Motion Carried**

**2. Audit Approval:**

Motion by Supervisor Turner, seconded by Trustee Pinkowski, to approve the Township Audit for period ending March 31, 2021.

All in favor: **AYE**. Nay **0**

**Motion Carried**

**3. Resolution on Approving or Not Approving becoming a Charter Township:**

Motion by Trustee Pinkowski, seconded by Trustee Nichols, to adopt Resolution Opposing becoming a Charter Township.

All in favor: **AYE**. Nay **0**

**Motion Carried**

**4. Solar Ordinance Moratorium:**

Motion by Treasurer Moore, seconded by Trustee Pinkowski to accept the 6-month Moratorium on Large Scale Solar.

All in favor: **AYE 4**. Nay **1 (Clerk Sharp)**

**Motion Carried**

**5. MCRC:**

-Letter read from the Monroe County Road Commission that all Site Plans are to be reviewed by the MCRC, no matter the size of the project.

**6. Standard Mileage Rate:**

Motion by Clerk Sharp, seconded by Treasurer Moore, to approve mileage rate increase from 57.5 cents per mile, to 58.5 cents per mile for employee mileage reimbursement.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **7. Master Plan Updates-PC Secretary Work (Census Population and Growth):**

Motion by Trustee Pinkowski, seconded by Trustee Nichols, to approve Anita Straub time up to 4 hours at \$15 an hour, to gather the Census Population and Growth information for the Planning Commission.

**Roll Call:** Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

**Motion Carried**

### **8. PC Extra Meetings to Work on Updating the Master Plan:**

-Planning Commission to add 6 extra meetings for workshops on the Master Plan.

#### **2<sup>nd</sup> Citizen's time:**

-Mark Gaynier questioned about the Voter ID Cards; what the PC will be doing with the Master Plan; inquired about the Covid Grants

-Brian O'Shea from Apex Solar asked about the Solar Overlay District

-Amanda Taepke would like to see monthly disbursements; believes the PC should check to see that the Ordinances that have passed have properly been executed

-UNKOWN resident stated that they are not against solar, but it should be in the proper place.

-PC Chair, Dan Cable, said that it is up to the property owners if they want to have solar on their land.

#### **Board of Trustee Comments:**

-Treasurer Moore does not believe solar should be on PA116 land.



Motion by Trustee Pinkowski, seconded by Trustee Nichols, to hold a joint meeting with the BOT and PC at the Solar Public Hearing on March 7, 2022, 7:30 pm.

All in favor: **AYE.** Nay **0**

**Motion Carried**

-Trustee Pinkowski attended 2 solar meetings the past week.  
-Supervisor Turner voiced that at the previous meeting a resident expressed the Township was breaking the law since solar is not mentioned in the Master Plan. After thorough research, this statement was found to be false as the Board has the right to consider amendments to its Zoning Ordinance under the Zoning Enabling Act.

**Adjournment:**

Motion made by Supervisor Turner, seconded by Trustee Nichols, to adjourn at: 9:13 pm.

All in favor: **AYE.** Nay **0**

**Motion Carried**

Respectfully Submitted,  
Anita R. Straub  
Deputy Clerk