

London Township
Board Minutes
June 13, 2022

Call to order by Supervisor Turner 7:30 pm.
Recited the Pledge of Allegiance.

Roll Call:

Supervisor Penny Turner-Present, Clerk Kimberly Sharp-Present, Treasurer Lisa Moore-Present, Trustee Daryl Nichols-Present, Trustee Michael Pinkowski-Present.

Approval of Agenda:

Motion made by Supervisor Turner, seconded by Clerk Sharp, to accept the agenda as amended with the addition of New Business #9 LED Sign.

All in favor: AYE Nay 0

Motion Carried

First Citizens Time:

-Greg Hughes sent a text message to Deputy Clerk Anita Straub questioned if the Zoning Administrator has been monitoring back fill at the extraction on Oelke Rd. violations. Suggested using ARPA money for new chairs for the residents during meetings.

-Amanda Taepke wants to see ARPA money being used for other local nonprofits. She questioned agenda item "IT Right Renewal" and the website hosting.

Approval of May 9, 2022, Minutes:

Motion made by Supervisor Turner, seconded by Trustee Pinkowski, to accept the May 9, 2022, Minutes as Presented.

All in favor: AYE Nay 0

Motion Carried

Supervisors Report:

- Reminder: Burn permits are to be obtained by the local Fire Departments.
- Working on of a Noxious Weed Ordinance.
- Attended Monroe County Chapter of the Michigan Township Association.
- Attended LMR Fire Board meeting, was appointed Chair.
- Attended the Milan Fire Department Board Meeting, was appointed Co-Chair.

Motion made by Trustee Pinkowski, seconded by Trustee Nichols, to accept the Supervisors Report.

All in favor: **AYE** Nay **0**

Motion Carried

Treasurers Report:

- Summer Taxes will be going out by July 1st.
- Supervisor Turner stated that the Road and Fire Millage renewals will be on the November Ballot.
- Accounts:
 - Tax (1st Merchant #7364, Huntington #8616) \$120,694.04
 - General (Huntington#9479) \$587,547.73 – Total still includes ARPA funds
 - Road (Huntington #8632) \$146,391.20
 - Fire (Huntington #8629) \$240,277.48
 - Sewer (Huntington) \$3,28.54
 - CD (1st Merchant #2430) \$90,763.93
 - CD (1st Merchant #4734) \$61,671.23
 - CD (1st Merchant #4742) \$5,659.60

Motion made by Supervisor Turner, seconded by Clerk Sharp, to accept the Treasurers Report.

All in favor: **AYE** Nay **0**

Motion Carried

Clerks Report:

- Looking for workers for the August Election. There will be classes at the Monroe County Courthouse in July. The clerk phone number is 734-439-1984 ext. 4# or email at clerk@londontwp.org or londonclerk@comcast.net.
- There will be a Toys for Tots drop off at the Township Hall this fall.
- Voter ID cards are being returned, there will be a verification for those that were returned if said voter votes at the Township Hall.
- Timesheets need to be returned by the first Thursday of the month.

Motion made by Supervisor Turner, seconded by Trustee Nichols, to approve \$3,000 for the August Election Budget.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

Motion made by Supervisor Turner, seconded by Trustee Nichols. to accept the Clerks Report.

All in favor: AYE Nay 0

Motion Carried

Building Department Report:

- 5 permits issued the month of April, totaling \$1,820.00
- 6 permits issued the month of May, totaling \$745.00

Motion made by Supervisor Turner, seconded by Clerk Sharp, to accept the Building Dept. Report.

Motion Carried

Assessors Report:

- Waiting for a reply from the Tax Management Associates that are doing the AMAR Audit. Items requested have been sent.
- Preparing for the July Board of Review that will be held on July 19, 2022.

-Continually inputting property transfers.

Motion made by Supervisor Turner, seconded by Treasurer Moore. to accept the Assessors Report.

All in favor: AYE Nay 0

Motion Carried

Zoning Administrator Report:

-Worked on 259 separate Zoning/Ordinance issues, including 23 abandoned/neglected property and 25 blight investigations. 15 new addresses, 28 split reviews, 46 permit plan review, 75 land use enquiries, 7 occupancy, 3 solar and 3 flooding issues. 179 have been resolved or otherwise addressed.

-Continuing ZA files.

-Working on “Warning Notice” forms.

-Working with Deputy Clerk to make a custom version for Zoning.

-Continuing research county, state, and township ordinances.

-Increasing availability in the coming month.

Motion made by Trustee Pinkowski, seconded by Clerk Sharp, to accept Zoning Administrators Report.

All in favor: AYE Nay 0

Planning Commission Report:

-There was no meeting due to power failure.

-Solar Ordinance Workshop will be held at 6:30 pm. Monday, June 20, 2022.

-The Solar Moratorium is up in August.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski, to accept the Planning Commission Report.

All in favor: AYE Nay 0

Motion Carried

Reading of Monthly Disbursements:

Motion made by Supervisor Turner, seconded by Trustee Pinkowski, to approve General Fund Disbursements in the amount of **\$ 25,718.22.**

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

Motion made by Trustee Pinkowski, seconded by Trustee Pinkowski, to approve the Sewer Fund Disbursements in the amount of **\$3,360.00.**

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

Motion made by Supervisor Turner, seconded by Clerk Sharp, to approve the Fire Fund Disbursements in the amount of **\$7,996.70.**

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

Motion made by Supervisor Turner, seconded by Trustee Nichols, to approve Road Fund Disbursements in the amount of **\$166,128.28**

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

Total Monthly Disbursements \$ 203,203.20

Unfinished Business:

1. Building Dept. Clerk:

Motion made by Trustee Pinkowski, seconded by Supervisor Turner, to approve Anita Straub to work temporarily 4 hours per week at \$15.00 per hour to work as Building Dept. Clerk until the July Meeting and to put the position out for bid.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

2. Civics Center Windows:

Motion by Trustee Pinkowski, seconded by Trustee Nichols, to approve the expenditure of \$7,400.00 to Wallside Windows for replacement windows at the London Civic Center.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

3. Poverty Exemption Amendment:

Motion made by Supervisor Turner, seconded by Clerk Sharp, to approve the 2022 Poverty Exemption Amendment Policy and Guidelines.

All in favor: AYE Nay 0

Motion Carried

New Business:

1. MTA Subscription:

Motion made by Trustee Pinkowski, seconded by Treasurer Moore to approve the expenditure of \$1,900.00 for the MTA Subscription Renewal.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

2. Parking Lot Sealed and Striped:

Motion made by Trustee Nichols, seconded by Trustee Pinkowski.to put out for bids the parking lot sealing and striping.

All in favor: AYE Nay 0

Motion Carried

3. Overhangs & Trim Painted:

Motion made by Trustee Pinkowski, seconded by Clerk Sharp, to seek bids for the overhangs and trim painting.

All in favor: AYE Nay 0

Motion Carried

4. IT Right Renewal:

Motion made by Trustee Nichols, seconded by Trustee Pinkowski.to put the Township server hosting out for bid.

All in favor: AYE Nay 0

Motion Carried

5. Dundee Schools Superintendent:

Not in Attendance.

6. Audit Approval:

Agenda item added in error.

7. New Vacuum:

Agenda item added in error.

8. Tree Removal Calhoun Rd.:

Motion made by Supervisor Turner, seconded by Treasurer Moore, to approve J&M Tree Service to cut trees on Calhoun Rd. ditches not to exceed \$1,550.00.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

9. LED Signs:

Motion made by Trustee Pinkowski, seconded by Treasurer Moore, to approve H&H Sign in the amount of \$32,175.00 for an LED sign in front of the Township Hall.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

2nd Citizen's time:

-Dale Benicki from Maybee introduced himself. He is running for 31st District State Representative.

-Amanda Taepke spoke about the air conditioning, microphones, and the Building Dept. Secretary.

Board of Trustee Comments:

-Supervisor Turner has gotten 3 bids so far on the generator for the Township Hall. However, parts are a year out.

Adjournment:

Motion made by; Supervisor Turner, seconded by Clerk Sharp, to adjourn at 8:56 pm.

All in favor: **AYE** Nay **0**

Motion Carried

Respectfully Submitted,
Anita R. Straub
Deputy Clerk