

London Township
Board Minutes (Draft)
June 14, 2021

Call to order by Supervisor Turner at 7:30 pm.
Recited the Pledge of Allegiance.

Roll Call:

Supervisor Penny Turner-Present, Clerk Kimberly Sharp-Present, Treasurer Lisa Moore-Present,
Trustee Daryl Nichols-Present, Trustee Michael Pinkowski-Present.

Approval of Agenda:

Unfinished Business:

- #1 Culvert is spelled incorrectly
- #4 Strike AED

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the agenda as amended.
All in favor: AYE Opposed 0

Motion Carried

First Citizens Time:

-Ed Girard Jr. asked what was happening with the field behind the Township Hall. Supervisor Turner will contact previous Supervisor Gary Taepke, he has a 3-year lease agreement with the Township. It is a lease, he has to pay even if he does not plant in any given year.

Approval of May 10, 2021 Minutes:

- Under Approval of Minutes there should be a comma March 22, 2021 not a period.
- Under Clerks Report it should state May 4, 2021, election not March 4, 2021 election.
- Under New Business #6 Motion should read: Motion made by Supervisor Turner, seconded by Trustee Pinkowski to acknowledge that Section 1.09 Zoning Ordinance Amendment, that was previously adopted be voided, as it does not follow procedures as required in section 12.04 of the London Township Zoning Ordinance.
- 2nd Citizen's time b. should read: Who was mileage reimbursement paid to?
- 2nd Citizen's time e. should read: The carpet is old and the roof leak did not cause the issue.
- BOT Comments second sentence should read: Thanked Ron Youngblood for taking tires to Monroe.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to accept the May 10, 2021, Minutes as Amended.

All in favor: AYE Opposed 0

Motion Carried

Approval of May 14, 2021 Minutes:

Motion made by Supervisor Turner, seconded by Clerk Sharp to accept the May 14, 2021 Minutes as presented.

All in favor: **AYE** Opposed **0**

Motion Carried

Supervisors Report:

-Attended London Maybee Raisinville (LMR) Fire Board, selected the auditor and elected officers. Supervisor Turner will be co-chair. Set up meeting dates. As of May 17, 2021, there has been a total of 46 calls for our Township this year.

-Attended the Milan Area Fire Department (MAFD) Board Meeting, approved the budget. London Townships percentage is 13.17% for 2021-2022. The MAFD received a grant to cover some wages and we will be receiving approximately \$2,500 back because of this.

-Spoke with the Monroe County Road Commission (MCRC). Tuttlehill Rd. has been repaved. Negotiating timeline of Ostrander and Yensch Roads improvements to try to get these roads fixed as the MCRC plans do start the project to 2022. Supervisor Turner is trying to push this date up. Would like residents' opinions on which roads should be stoned this fall. She has received quotes for the following roads: Fuller, Wanty (between Darling to Milan-Oakville), Darling and Sherman.

-Attended several webinars in regard to Federal Grant monies we will be receiving and how Townships can use this. The Township has registered with the State in order to receive approximately \$279,000 and would have to be used by 2024. If projects have started the deadline would be 2026.

-South Eastern Michigan One Water Initiative and Great Lakes Fresh Water Week was June 5-13, 2021.

-DNR free fishing weekend was held June 12th and 13th 2021.

Motion made by Clerk Sharp, seconded by Trustee Nichols to accept the Supervisors Report.

All in favor: **AYE** Opposed **0**

Motion Carried

Treasurers Report:

-Still working on sending out approximately 1,600 refunds for the Senior Vote over payments

-Reminder that those property owners that had assessments on certain drains will be taxed double on their Winter Tax Bill.

-Summer taxes will be sent out on July 1, 2021.

Motion made by Supervisor Turner, seconded by Trustee Pinkowskito accept the Treasurers Report.

All in favor: **AYE** Opposed **0**

Motion Carried

Clerks Report:

-Quickbookshas expired as of May 31, 2021, therefore we are unable to use their payroll service. The Township will receive a refund. The State wants us to use BS&A or a different payroll system. The Township has switched over to Gusto in the amount of \$1,980.00 per year and offers tax service and direct deposit. This took over 25 hours to enter all the information.

Motion made by Supervisor Turner, seconded by Trustee Pinkowskito accept the Clerks Report.

All in favor: AYEOpposed 0

Motion Carried

Building Department Report:

- The total number of permits issued the month of May, 2021 was 37. Totaling \$9,475.00.
- 34 Inspections.
- Construction Value for the month of May \$1,246,000.

Motion made by Supervisor Turner,seconded by Treasurer Mooreto accept the Building Department Report.

All in favor: AYEOpposed 0

Motion Carried

Assessors Report:

None

Zoning Administrator Report:

- All the amendments initiated to the London Township Zoning Ordinance Pool, Extractive Operations and Fill have all had the required public hearings as required by the Michigan Zoning Enabling Act and our Zoning Ordinance isnow with the Planning Commission for review.
- Blight and zoning violations the Board approved have been sent to Attorney Kerry Bondy, have not received any court date at this time.
- Complaint from Augusta Township resident whose property abuts a London Township resident complained of burning and spraying chemicals making it hard for her father to breath, she also complained that they were running a “Junk Yard”.
- A fence was falling onto a neighboring property preventing the neighbor from maintaining his property.
- Compliance check Darling Rd. Nursery and SLU in compliance.
- Sent out 10 Zoning Violations and 8 Blight Violations.

Motion made by Clerk Sharp, seconded by Trustee Nichols to accept Zoning Administrators Report.

All in favor: AYE Opposed 0

Motion Carried

Planning Commission Report:

-Trustee Nichols stated that it was most likely one of the best interactive Planning Commission Meeting/Public Hearing as there were many residents in attendance. Landowners and a contractor/landowner that came in to speak at the Public Hearings in regard to 2 Extractive Operations that were approved on Oelke Rd. One project being a 37-acre extraction. Truck traffic of up to 150 trucks per day, road maintenance and dust were some of their concerns.

-The 37-acre lake site plan will be changed. Additions of the entrance on Plank Rd., the exit will be on Oelke Rd. and a berm will be built prior to any excavation.

-The Pool, Spa and Hot tub Ordinance, Pond Ordinance, Extractive Ordinance, and Fill Ordinance have been tabled.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to accept the Planning Commission Report.

All in favor: AYE Opposed 0

Motion Carried

Reading of Monthly Disbursements:

General Fund:

Motion made Supervisor Turner, seconded by Trustee Nichols to approve the disbursements from the General Fund **Totaling \$ 70,780.38**

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

Sewer Fund:

Motion made by Supervisor Turner, seconded by Treasurer Moore to approve the disbursements from the Sewer Fund **Totaling \$88.56**

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

TOTAL MONTHLY DISBURSEMENTS: \$70,868.94

Unfinished Business:

1. Culvert-Wells/Cone Rd.:

-Replacement of culvert with a new 36” culvert. Total cost of project \$16,480.00. Met with the Milan Township Supervisor and will split the cost of which each Township will pay \$8,240.00.

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to approve the expenditure of \$8,240.00 for replacement of culvert at the corner of Wells and Cone Roads.

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

2. Bear Creek Drain:

-Monroe County Drain Commission (MCDC) will be cleaning a 4.1 mile stretch along the Bear Creek Drain (Wells and Cone Roads). The MCDC has the authority to spend \$5,000 per mile. Cost for property owners will be assessed at a cost of \$38,900.00 for 2 to 3 years. Milan and London Townships landowners will be assessed.

Motion made by Trustee Nichols, seconded by Clerk Sharp to approve the Resolution to clean the Bear Creek Drain at a cost of \$38,900.00. The MCDC will pay \$5,000.00 per mile and property owners from both Milan and London Townships will be assessed for 2 to 3 years.

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

3. Assessor

-Email from Mike Woolford, Monroe County Equalizer Director, to Supervisor Turner stated that regarding the July Board of Review (BOR). The BOR is their own entity and has legal responsibility they must carry out. Though advised, it is not the law or required to have an Assessor on Record. Supervisor Turner is Secretary of the BOR and ultimately responsible for the Assessing Functions in London Township. Making Julie Durochert temporary Assessor of Record is not an option and not legally necessary. Question regarding advertising, needs to be advertised with the Michigan Assessors Association magazine and website.

-Clerks Department is working on advertisements.

Motion made by Supervisor Turner, seconded by Treasurer Moore to sign the Assessor Service Agreement Contract.

All in favor: **AYE** Opposed **0**

New Business:

1. Road Brining:

-Supervisor Turner spoke with AG. Industries and was advised they will chloride Bunce Rd. from Day Rd. to Oelke Rd. west of Bunce Rd. to the dead end, and Oelke Rd. west of Bunce Rd. (appx. ¼ mile). They will do this 3 times per year as long as their permit is active. Supervisor Turner has asked for this to be done in June, August and September as July has already been paid for.

-Supervisor Turner wanted to keep this in mind for next year as we will not have to brine these areas of the roads.

-MCRC have started grading roads and will be brining in July if not sooner.

2. Parking Lot Stoning:

-Free stone from AG. Industries will be placed in Township parking lots. The remainder of the stone, approximately 440 ton, will be put on our roads.

-Roger Werstein will haul the stone for the parking lots at a cost of \$150.00 per load with an estimation of 8 loads.

-Ed Girard Jr. and Daryl Howard will donate their time in spreading the stone.

Motion made by Trustee Pinkowski, seconded by Treasurer Moore to approve up to \$1,200.00 to Roger Werstein to haul stone to Township parking lot and Township cemeteries.

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

3. MTA Membership:

-\$2,117.00 is the Townships yearly dues for MTA (Michigan Township Association), however a premium pass is \$1,900 more per year and all employees, elected and appointed can receive classes for free or with large discounts.

Motion made by Trustee Nichols, seconded by Supervisor Turner to approve yearly dues with the addition of a Premium Pass to MTA. Clerk Sharp will amend next month's Disbursements.

Roll Call: Trustee Nichols **YES**, Trustee Pinkowski **YES**, Supervisor Turner **YES**, Treasurer Moore **YES**, Clerk Sharp **YES**.

Motion Carried

Motion made by Supervisor Turner, seconded Trustee Pinkowski to adopt the London

All in favor: AYE Opposed 0

Motion Carried

4. Deputy Clerk Classes:

-Scratched as the classes Deputy Clerk Anita Straub wanted to take are included in the MTA Premium Membership.

5. EGLE Tire Grant:

-Deputy Supervisor Ron Youngblood applied for an EGLE Grant for collection and recycling of scrap tires. London Township was awarded \$4,000.00.

- Township is working on an October 2, 2021 proposed date. More details to follow.

6. Scrap/Salvage Vehicle:

-Supervisor Turner has worked with Stony Creek Auto Parts that they will take scrap vehicles for tax deductible donations for local churches and the London Civics Center. Donation amounts \$250 for truck, \$200 for cars and \$150 for vehicles without titles. More information is available on londontwp.org.

7. BS&A:

-Clerk Sharp explained that the previous quote received from BS&A by the treasurer was only for cash receipting. It was thought with the original quote, that it would be all-inclusive and have all the programs needed and could replace Quickbooks, this was an error. The State is requiring us to move to BS&A. In the new quote their payroll module is more expensive and that has been removed and the total revised. The new quote includes all training and setup, as well as travel time for training. Clerk Sharp will obtain a new quote, from BS& A without payroll. Total cost should be \$16,365.00 annual fees.

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve expenditure of up to \$17,000.00 for BS&A Software and training.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore YES, Clerk Sharp YES.

Motion Carried

8. Tablet for Township Meetings:

-Discussion for all meetings needing to be live fed, we have been using personal equipment without reliable connectivity.

-Deputy Clerk Straub will check on different systems with its own data plan.

9. Holidays:

- Planning Commission would like to set legal holidays through the BOT.
- Tabled until next month to gather Legal Holidays.

2nd Citizen's time:

- Joanne Darling thanked the new board on working so well with each other. She also has noticed that trucks are running in the old London Sands (the new DNR property), Supervisor Turner will check with Mark Brant.
- Ed Girard Sr. asked about what control the Township has with the new DNR property. The township may not have any.
- Resident questioned about work that was supposed to happen on Oakville-Waltz Rd. between Sumpter Rd. and Tuttlehill Rd. in May. They cut the trees down 3 years ago. Supervisor Turner will investigate this.

Board of Trustee Comments:

- Trustee Nichols commended all the residents and landowners that showed up for the Planning Commission Meeting and tried working together.
- Clerk Sharp expressed she misses the BOT meetings with the residents.
- Trustee Pinkowski asked about the paper bin being picked up, Deputy Clerk Straub has talked with the company, and it should be picked up this week.
- Clerk Sharp stated that we have work for the maintenance person, however, Randy Caincross has never answered any emails or phone calls. John Turner has been volunteering his time without pay.
- Trustee Nichols would like to see the flags being used be made in the USA and stated this was the 246th year of the Army.

Motion made by Supervisor Turner, seconded by Clerk Sharp to seek bids again for both Maintenance Person and Flag Person (we have had no one apply for Flag Person-. John Turner has been volunteering for this position also.

All in favor: **AYE** Opposed **0**

Motion Carried

- Supervisor Turner reminded residents that they can take un-rimmed tires to the MCDC June 30th and July 28th (up to 10 passenger tires, off rim).
- Supervisor Turner would also like to see Townhall Meetings and start a Parks and Recreation Commission would need 5-7 members to get grants. Anyone interested please contact her.
- Clerk Sharp said Pam Ackerman was wondering the status of a Farmer's Market, this is still being looked into.

Adjournment:

Motion made by; Supervisor Turner seconded by Trustee Pinkowski to adjourn at:9:00 pm.

All in favor: **AYE** Opposed **0**

Motion Carried

Respectfully Submitted,
Anita R. Straub
Deputy Clerk