

**LONDON TOWNSHIP**  
**MEETING MINUTES**  
**JANUARY 14, 2019**

The meeting was called to order at 7:35 p.m. with the Pledge of Allegiance.

Former Supervisor Taepke was asked by Clerk Francis to step down, as he is no longer the township supervisor, due to the fact that he was not officially sworn into office by January 1, 2019.

**ROLL CALL:** Treasurer Beauchamp Present, Clerk Lisa Marie Francis Present, Trustee Penny Turner Present, Trustee Roger Werstein Present

**Motion by:** Clerk Francis, seconded by Trustee Werstein to appoint Trustee Turner to chair the meeting.

Roll Call: Treasurer Beauchamp Yes, Trustee Werstein Yes, Clerk Francis Yes, Trustee Turner Abstain.

**Motion carried.**

**Motion by:** Trustee Turner and seconded by Clerk Francis to move the discussion of the Supervisor position prior to Citizens Time.

**Roll Call:** Trustee Turner Yes, Trustee Werstein Yes, Treasurer Beauchamp Yes, Clerk Francis Yes.

**Motion carried.**

Trustee Turner read a statement aloud regarding the Oath of Office that she was given by Treasurer Beauchamp, who had never given the oath before, and the subsequent Oath of Office that she was given by Clerk Francis and how she found out through the MTA that the oath given by Treasurer Beauchamp was not official.

**CITIZENS COMMENTS:** Resident of Plank Rd. addressed the board regarding the law suit the township has against her regarding her pond. She discussed the steps that took place that led up to this point and the correspondence that she has been herself and the township building department. Her two-minute time limit expired and she was informed that she could speak again at the end of the meeting during 2<sup>nd</sup> Citizen's Time.

Other citizens addressed the board to express the opinions as to rather Mr. Taepke should/should not be re-appointed.

Motion by Treasurer Beauchamp, seconded by Trustee Turner to re-appoint Gary Taepke as township supervisor.

**ROLL CALL:** Treasurer Beauchamp Yes, Clerk Francis Yes, Trustee Turner Yes, Trustee Werstein No.

**3 - 1 Motion carried.**

The Oath of Office was administered by Clerk Francis to Supervisor Taepke.

**Motion by:** Trustee Turner, seconded by Treasurer Beauchamp to turn the meeting over to Supervisor Taepke.

**Motion carried.**

**APPROVAL OF AGENDA:** January 14, 2019

Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the agenda as presented.

**Motion carried.**

**APPROVAL OF MINUTES:** December 10, 2018 and December 19, 2018

Motion by: Supervisor Taepke, seconded by Treasurer Beauchamp to approve the minutes as corrected.

Supervisor Taepke requested changes to the December 10<sup>th</sup> meeting minutes. The roll calls do not need to be listed by name for the Approval of Agenda, Approval of Minutes-November 12, 2018, and the Department Reports.

**Motion carried.**

**PLANNING COMMISSION REPORT:**

**Motion by:** Treasurer Beauchamp, seconded by Supervisor Taepke to accept the Planning Commission Report as presented.

**Motion carried.**

**Reading of the Monthly Disbursements-General Fund:** \$30,882.95

Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the disbursements from the General Fund.

**ROLL CALL:** Treasurer Beauchamp Yes, Clerk Francis Yes, Supervisor Taepke Yes, Trustee Turner Yes, Trustee Werstein Yes.

**Motion carried.**

**Reading of Monthly Disbursements-Sewer Fund:** \$3,234.00

**Motion by:** Supervisor Taepke, seconded by Treasurer Beauchamp to approve the disbursements from the Sewer Fund.

**ROLL CALL:** Clerk Francis Yes, Supervisor Taepke Yes, Trustee Turner Yes, Trustee Werstein Yes, Treasurer Beauchamp Yes.

**Motion carried.**

**Total expenses from the General and Sewer Fund-\$34,116.96.**

**UNFINISHED BUSINESS:**

**Building Secretary** – two resumes were received along with a proposal from Carlisle/Wortman and Associates, Inc.

Supervisor Taepke discussed the proposal from Carlisle/Wortman. This company provides Code Enforcement Services and the building department would be ran through the City of Milan, Monday through Friday, 8-4 if the township chooses to contract with them. Residents would go to the city to pull the permit and pay for it at that time. This would cost the township \$32,000.00 per year. Further discussion was held as to if the township should contract out or hire a new building secretary and inspector.

**Motion by:** Clerk Francis, seconded by Trustee Turner to approve the hiring of Ron Youngblood as the Deputy Building Official on a permanent basis starting immediately.

**ROLL CALL:** Supervisor Taepke Yes, Treasurer Beauchamp Yes, Trustee Turner Yes, Trustee Werstein Yes, Clerk Francis Yes.

**Motion carried.**

**Motion by:** Treasurer Beauchamp, seconded by Supervisor Taepke to approve paying Stacy Cleggett \$15.00 per hour to assist in the training of the new Deputy Building Official, as needed.

**ROLL CALL:** Supervisor Taepke Yes, Trustee Werstein Yes, Trustee Turner Yes, Treasurer Beauchamp Yes, Clerk Francis Yes.

**Motion carried.**

**Collingwood Check – Water Fund Refunds.**

Motion by: Supervisor Taepke, seconded by Treasurer Beauchamp to approve 82 refund checks in the amount of \$551.91 each.

**ROLL CALL:** Trustee Turner Yes, Trustee Werstein Yes, Clerk Francis Yes, Supervisor Taepke Yes, Treasurer Beauchamp Yes.

**Motion carried.**

**NEW BUSINESS:**

**Assessment Change Notices – KCI to do assessment notices that will be mailed out for a cost of \$1,190.88.**

Motion by Supervisor Taepke, seconded by treasurer Beauchamp to approve KCI to send assessment notices at a cost not to exceed \$1,190.88.

**ROLL CALL:** Supervisor Taepke Yes, Treasurer Beauchamp Yes, Trustee Werstein Yes, Clerk Francis Yes, Trustee Turner Yes.

**Motion carried.**

**Board approval for Planning Commission Chair to contact township attorney.**

Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to approve the Planning Commission Chairperson to contact the Township Attorney.

**ROLL CALL:** Supervisor Taepke Yes, Trustee Werstein Yes, Trustee Turner Yes, Clerk Francis Yes, Treasurer Beauchamp Yes.

**Motion carried.**

**Badges and Magnets for Assessing Department and CACE:** These items are needed so that the residents will be aware of who is approaching their property.

Motion by: Supervisor Taepke, seconded by Treasurer Beauchamp to approve the purchase of badges and magnets for the Assessing Department for an amount not to exceed \$400.00.

**ROLL CALL:** Supervisor Taepke Yes, Trustee Werstein Yes, Clerk Francis Yes, Trustee Turner Yes, Treasurer Beauchamp Yes.

**Motion carried.**

**Budget Work Shops** – February 6, 2019 at 5:00 p.m., March 6, 2019 5:00 p.m.

**Planning Commission Appointment:** Trustee Penny Turner to be appointed to the Planning Commission.

Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to appoint Trustee Penny Turner to the Planning Commission.

**ROLL CALL:** Supervisor Taepke Yes, Clerk Francis Yes, Trustee Werstein Yes, Treasurer Beauchamp Yes, Trustee Turner Abstain.

**Motion Carried.**

**CITIZENS COMMENTS:** None

**ADJOURNMENT:** Motion by Supervisor Taepke, seconded by Treasurer Beauchamp to adjourn.

Meeting adjourned at 11:02 p.m.

**Respectfully Submitted by:**

**Lisa Marie Francis**

**London Township Clerk**