

London Township
Board Minutes (Draft)
Monday March 8, 2021

Call to order by Supervisor Turner 7:32 pm. Meeting held via Zoom
Recited the Pledge of Allegiance.

Roll Call:

Supervisor Penny Turner-Present, Clerk Kimberly Sharp-Present, Treasurer Lisa Moore-Excused, Trustee Daryl Nichols-Present, Trustee Michael Pinkowski-Present.

Approval of Agenda:

Motion made by Penny Turner, seconded by Daryl Nichols to accept the agenda as presented.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

First Citizens Time:

None

Approval of Minutes:

-Revision to Disbursements General Fund due to a payroll check that was missed \$43,302.15. Total monthly disbursements \$43,390.71.

-Under approval of February Minutes-Water Grant, it should state in the motion the word till is spelled incorrectly.

-Under Water Grant the word till should be until.

-2nd Citizens Time Barb Odneal stated if the Board or any other residents wants to make its own district. The word wants should be want.

Motion made by Trustee Nichols, seconded by Clerk Sharp to accept the February 8, 2021 as amended.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Supervisors Report:

-Talked with the Monroe County Road Commission (MCRC) about pink stakes on Tuttlehill Rd. They are unsure of what they are but will investigate.

-Looking for a new Building Official, posted on several sites.

- Looking for new Maintenance person due to resignation of previous maintenance man Greg Hughes. The position is posted on several sites.
- She wanted to thank the person that has volunteered to put the Township flags up and down as needed until a person is hired to do the Township Flags.
- Has set up the Building and Safety Board of Appeals, this will be presented at the April meeting.
- Met with the Milan Fire Dept. (MFD) regarding their new fire station and land purchase agreement.
- Talked with Senator Gary Peters about internet, there are several bills being written in the Senate.
- Attended several meetings: Internet Taskforce, Codes of Conduct, Board of Review questions and answers.
- Attended the Exeter Township Board meeting regarding special assessment district. It was tabled for more information. She will continue to check on this.
- The flag at the Township Hall had been cut, and a police report was made.
- Wanted to thank a resident who volunteered to pay for snow removal at the Township Hall since the previous maintenance person resigned and was not insured independently to fulfil his contract.

Motion made by Trustee Pinkowski, seconded by Clerk Sharp to accept the Supervisors Report.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Treasurers Report:

-None

Clerks Report:

- There will be an election on May 4, 2021. Will be contacting regular workers however, if others would like to work there will be classes coming up.
- Absentee Ballot Applications will be going out this week.
- The London Township Neighborhood Watch will be hosting a clean-up on Saturday April 24, 2021. Kim would like to see if this could be a dual effort between the London Neighborhood Watch and the London Township Hall.

Motion made by Supervisor Turner, seconded by Trustee Nichols to accept the Clerks Report.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Building Department Report:

- The total number of permits issued 11, Totaling \$2,328.64.
- There were 17 inspections.

Motion made by Trustee Pinkowski, seconded by Clerk Sharp to accept the Building Department Report.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Assessors Report:

- 2021 Tax Roll is finalized and available for public viewing at the Township Hall.
- Assessment Change Notices were mailed.
- Board of Review has been scheduled for Monday March 8, 2021 and Tuesday March 9, 2021.

Motion made by Clerk Sharp, seconded by Trustee Nichols to accept the Assessors Report.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Zoning Administrator Report:

- No enforcements.
- There are 3 code enforcement cases that were sent to Township Attorney Kerry Bondy and 3 other cases will receive a letter before being sent to Attorney Bondy.
- Pool Ordinance has been reviewed by the Township Attorney. Once reviewed by Township Engineer Kubiske, the suggested changes will be made and a public hearing will be planned.

Motion made by Supervisor Turner, seconded by Trustee Nichols to accept Zoning Administrators Report.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Planning Commission Report:

- The Large-Scale Solar Ordinance is complete and being sent to the County and after that it will go in front of the Board.
- Trustee Nichols also attended the Internet Taskforce Meeting.

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to accept the Planning Commission Report.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Reading of Monthly Disbursements:

General Fund:

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve the disbursements from the General Fund **Totaling \$37,706.47**

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Sewer Fund:

Motion made by Supervisor Turner, seconded by Trustee Nichols to approve the disbursements from the Sewer Fund **Totaling \$3,600.**

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

TOTAL MONTHLY DISBURSEMENTS: \$41,066.47

Unfinished Business:

1. SEMCOG:

-SEMCOG-Southeast Michigan Council of Governments.

Motion made by Trustee Nichols, seconded by Clerk Sharp to pay the annual fee of \$803.00 to SEMCOG. The amount was incorrect at the February Meeting.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

2. MCRC-Wanty Rd:

-Supervisor Turner talked with the MCRC, brining of the Township roads would be \$30,000, chloride would be \$80,000. MCRC recommended stoning the road and using brine.

-Wanty Rd. from Allison Rd to Darling Rd.

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to table until after the Budget Workshops and Closing of Books.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

3. Roof Bids:

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to accept the bid from Watt's Roofing in the amount of \$80,000.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

4. Assessors Wages (Closed Session):

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to table the Assessors Wages as there were technical difficulties.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

New Business:

1. Decker Insurance:

-Copies given to the Board this will be same coverage we had last year. It will be broken down into 2 payments of \$8314.00. Includes coverage of the Board members. They sent a refund as they did not include cybersecurity last year.

2. Deputy Treasurer Computer:

-Hard drive is failing, the quote includes Microsoft Home and Office Business Edition of \$249.00 instead of a monthly subscription.

Motion made by Trustee Pinkowski, seconded by Trustee Nichols to approve the quote from ITRight in the amount \$1014.60 for a new computer for the Deputy Treasurer.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

3. Assessment Valuation and Property Classification: Same as #12 Tax Bills

-Residents have been inquiring about the letter sent to them in regards to the Assessment Valuation and Property Classification. Trustee Nichols called the Township and talked with Deputy Treasurer Renee Humes to ask why it does not state what estimated tax inflation maybe as other municipalities include this item. She stated she would not know until March 11, 2021 when the numbers are locked in. This is after the March Board of Review. She called Assessor Barry Wauldron and he stated there is a formula to determine what the increase in taxes may be. Many

municipalities do show what the estimated taxes would be. Assessor Wauldron stated he would like to report on the pros and cons of filling this in.

Motion made by Trustee Nichols, seconded by Trustee Pinkowski to table until Assessor Wauldron can give a report.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

4. Resolution Disabled Veterans Exemptions:

-This Resolution would support in crafting legislation to disabled veterans until revoked or rescinded. This was drafted by the Exeter Township Supervisor and sent to Attorney Bondy and is asked of all County Supervisors. If adopted it would be sent to Senators Joe Belino, Jeff Clemons and Dale Zorn. Also, to the MTA (Michigan Township Association).

Motion made by Trustee Nichols, seconded by Supervisor Turner to adopt the Resolution for Disabled Veterans Exemptions until revoked or rescinded.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

5. Bridge Repairs:

-Supervisor Turner read a letter from the MCRC on a grant they received from the State of Michigan for Bridge repairs. There are 2 in the Township. Day Rd at Saline River cost would be shared with Dundee Township. London Townships portion would be \$212,000.00. Barnes Rd. (Allison Rd.) at Saline River. \$273,000.00. Total cost for the Township would be \$485,000.00. Day Rd has been closed for quite a while.

Motion made by Trustee Nichols, seconded by Clerk Sharp to table until we see if there are any Federal Grants on infrastructure programs.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

6. Maintenance Man:

-Maintenance Man Greg Hughes turned in his resignation February 11, 2021. Being that he is not insured by the Township any longer he would have to have a W9 and certificate of liability insurance to perform the duties of snow plowing. He did respond to Supervisor Turner stating he would not be getting the insurance. The position of

Flag person was never defined in the Maintenance position description as there seems not to be one.

-This position has been posted on several sites and several

Motion made by Trustee Nichols, seconded by Clerk Sharp to have Supervisor Turner to interview all qualified applicants and to hire a maintenance person at \$15.00 per hour.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

7. Flag Person:

-A Resolution for Flag Person(s) was presented to the Board by Deputy Supervisor Ron Youngblood, this includes the duties of Flag Person(s) up to 3 people, and compensation.

-Clerk Sharp did note that Flags do have to be taken down nightly if not illuminated.

-Trustee Pinkowski brought up if a volunteer did this position would they be under the Township insurance. He would like to see if there are any veterans that would be interested.

Motion made by Trustee Pinkowski, seconded by Supervisor Turner to adopt Resolution 2021-01 creating the Honorable Person(s) for the position of honoring the duties of the Township Flags.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Motion made by Trustee Pinkowski, seconded by Trustee Nichols to adopt the duties of Flag Person(s) as prescribed in the duties of Resolution 2021-01.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Motion made by Trustee Nichols, seconded by Clerk Sharp to accept the rate of pay to be \$20 per hoist and \$20 per lowering Township flags as directed by the Governor of Michigan, the President of the United States and at the discrepancy of the Township Supervisor.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

8. Snow Plowing/Mowing Contract:

Motion made by Trustee Nichols, seconded by Clerk Sharp to seek bids from viable companies for the remainder the 2020-2021 snow plowing season and for mowing at the Township Hall and Cemeteries in the Township. The Sexton does the London Cemeteries on Plank Rd.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

9. Budget Workshop/Closing of the Books Date:

Motion made by Supervisor Turner, seconded by Clerk Sharp to hold the Budget Workshops on Monday March 15, 2021. Monday March 22, 2021. Closing of the Books Thursday March 25, 2021 all will be held at 6:30pm.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

10. Agenda Items Deadline:

Motion made by Trustee Pinkowski, seconded by Supervisor Turner to have all agenda items turned in by the 4th of the month unless there is an emergency.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

11. Timecard Deadline:

Motion made by Trustee Pinkowski, seconded by Supervisor Turner to have all payroll timesheets in by the 2nd day of the month.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

~~12. Tax Bills:~~ Same as #3

13. AED

-Deputy Clerk Anita Straub has gathered quotes and applied for a grant for an AED at the Township Hall.

Motion made by Supervisor Turner, seconded by Trustee Nichols to table until Deputy Clerk Straub can contact the Milan Area and London-Maybee-Raisenville Township Fire Departments on any programs they may have.

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

2nd Citizen's time:

-Amanda Taepke stated she would like to see more of a synopsis in the minutes. She stated that the London Neighborhood Watch Clean-Up was being held on Saturday April 24, 2021. Wanted to have Supervisor Turner contact the Township Attorney to make sure the new Deputy Supervisor Ron Youngblood can perform in that capacity being the Zoning Administrator also. Again, Clerk Sharp would like to speak to Sheena Slavicek of the London Township Neighborhood Watch to see if the Spring Clean-Up could be a dual effort Amanda Taepke will get in touch with her.

Board of Trustee Comments:

-Supervisor Turner wanted to express her condolences to the Darling Family on the death of Elgin Darling who was a Township Clerk for over 10 years and has been a lifelong involved resident. She also said there was a nice write-up in the Monroe News on past Supervisor Barbara Henley and her many accomplishments. It is an amazing story for an amazing woman.

-Ron Youngblood (ZA/Deputy Supervisor) did reach out to MTA and there seems to be no conflict with him doing dual duties as he has no voting rights on the Board.

Adjournment:

Motion made by Supervisor Turner, seconded by Trustee Pinkowski to adjourn at: 9:53pm

Roll Call: Trustee Nichols YES, Trustee Pinkowski YES, Supervisor Turner YES, Treasurer Moore Excused, Clerk Sharp YES.

Motion Carried

Respectfully Submitted by,
Anita R. Straub
Deputy Clerk