

LONDON TOWNSHIP

Board Meeting

March 10, 2025

Minutes

The meeting was called to order by Supervisor Penny Turner at 7:45 p.m. The Pledge of Allegiance was recited.

Roll Call: Supervisor Penny Turner – Present; Clerk Amanda Taepke – Present; Treasurer Melissa Beauchamp – Present; Trustee Darrell Howard – Present; Trustee Michael Pinkowski – Excused

Approval of the Agenda:

Motion by Supervisor Turner and seconded by Clerk Taepke to approve the agenda as amended.

Aye: 4 Nay: 0

Motion Carried.

Changed: The date at the top to reflect the correct year (2025).

Public Comment:

- A property owner asked how to access what has been discussed at meetings (meeting minutes) without access to the internet. Clerk Taepke suggested putting in a standing FOIA to receive them, and we could mail her the minutes.

Approval of Minutes:

Motion by Supervisor Turner and seconded by Treasurer Beauchamp to approve the February 10, 2025 regular meeting minutes as amended.

Aye: 4 Nay: 0

Motion Carried.

Changed: The date at the top to reflect the correct year (2025).

Supervisor's Report:

- Darling Road is still closed; still waiting on the Drain Commission to come back with quotes.
- Every year our township receives \$27,000.00 from the Monroe County Road Commission to use towards projects in the township. They are using that money for 2 projects: Tuttlehill Road – Oakville Waltz to Washtenaw County line, single chip seal, and Snell Road – Bunce to Plank, 2" Aggregate Lift.
- Residents have told Supervisor Turner about an internet company going around the township, doing surveys. She called the state to question whether they knew about it, and they were unaware of any companies visiting townships. They told her the window had just opened for contractors to bid jobs.
- Continuing to work on the budget.
- Supervisor Taepke expressed her deep condolences to Carl Clark's family. He was an asset to our township.

Motion by Treasurer Beauchamp and seconded by Clerk Taepke to approve the Supervisor's report.

Aye: 4 Nay: 0

Motion Carried.

Treasurer's Report:

- Taxes have been completed for 2024.

- Treasurer Beauchamp balanced with the county.
- Residents should be receiving their new bills for their delinquent taxes probably within the first two weeks of April.
- She asked the residents not to contact the county until after the second week of April. They will not know the numbers beforehand, and she does not know the numbers either.
- She is still learning BS&A, and getting a hold of them is difficult.
- A friend, who also works for our auditors, might know one or two people who could come to train Treasurer Beauchamp and her deputy.

Motion by Supervisor Turner and seconded by Trustee Howard to approve the Treasurer's report.

Aye: 4 Nay: 0

Motion Carried.

Clerk's Report:

- Diligently trying to get everything in BS&A straightened out for Supervisor Turner's budget.

Motion by Supervisor Turner and seconded by Treasurer Beauchamp to approve the Clerk's report.

Aye: 4 Nay: 0

Motion Carried.

Building Department Report:

- There were 14 inspections
- No dollar amount given; Supervisor Turner said she will bring the numbers to the next meeting.

Motion by Treasurer Beauchamp and seconded by Supervisor Turner to approve the Building Department report.

Aye: 4 Nay: 0

Motion Carried.

Assessor's Report:

- Assessment notices have been sent; Mailed by statutory deadlines.
- Working on Land Maps, EFC Maps (ordered and ready to be picked up), and Plat Books.
- March Board of Review meetings in process, addressing concerns fairly and equitably.

Motion by Treasurer Beauchamp and seconded by Clerk Taepke to approve the Assessor's report.

Aye: 4 Nay: 0

Motion Carried.

Zoning Administrator's Report:

- Was out for most of February due to personal issues.
- Still working on the blight situation on Grames Rd.
- Working with attorney on unpermitted structure, securing clean up court orders, possible ordinance updates (land division ordinance and a possible shipping container ordinance).
- Working with Township Engineer to develop an inspection schedule for applicable projects; beginning in April.
- Reviewed site plans, splits, land use and occupancy issues, and issued new addresses.
- Currently taking certification classes.

Motion by Supervisor Turner and seconded by Treasurer Beauchamp to approve the Zoning Administrator's report.

Aye: 4 Nay: 0

Motion Carried.

Planning Commission Report:

- Discussed zoning in agricultural
- Going to have a Public Hearing for the proposed shipping container ordinance.

Motion by Treasurer Beauchamp and seconded by Clerk Taepke to approve the Planning Commission report.

Aye: 4 Nay:

Motion Carried.

Reading of Monthly Disbursements:

General Fund:

Motion by Supervisor Turner and seconded by Treasurer Beauchamp to approve the disbursements from the General Fund totaling \$52,892.80.

Roll Call: Supervisor Turner – Yes; Clerk Taepke – Yes; Treasurer Beauchamp – Yes; Trustee Howard – Yes; Trustee Pinkowski – Excused

Motion Carried.

Sewer Fund:

Motion by Treasurer Beauchamp and seconded by Supervisor Turner to approve the disbursements from the Sewer Fund totaling \$6720.00.

Roll Call: Supervisor Turner – Yes; Clerk Taepke – Yes; Treasurer Beauchamp – Yes; Trustee Howard – Yes; Trustee Pinkowski – Excused

Motion Carried.

Total Monthly Disbursements: \$ 59,612.80

Unfinished Business:

1. New Computers – Windows 11

Supervisor Turner was asked to get quotes for the new computers. Our IT company can provide the best deal compared to the other quotes she provided.

Motion by Treasurer Beauchamp and seconded by Clerk Taepke to approve going with Black Rock for the purchase of our new computers, up to \$3,400.00.

Roll Call: Supervisor Turner – Yes; Clerk Taepke – Yes; Treasurer Beauchamp – Yes; Trustee Howard – Yes; Trustee Pinkowski – Excused

Motion Carried.

2. Land Division and Combination Ordinance

The ordinance was not published on time, so the Board had to approve it again to be published.

Motion by Supervisor Turner and seconded by Clerk Taepke to approve the Land Division and Combination Ordinance #03-10-2025.

Roll Call: Supervisor Turner – Yes; Clerk Taepke – Yes; Treasurer Beauchamp – Yes; Trustee Howard – Yes; Trustee Pinkowski – Excused

Motion Carried.

3. Fire Marshall Resolution

This resolution is updating a previous resolution.

Motion by Supervisor Turner and seconded by Treasurer Beauchamp to approve the Fire Marshall Resolution #03-10-2025-1.

Aye: 4 Nay: 0

Motion Carried.

4. Assessor Resolution

This resolution updated the previous version due to having a new Assessor with different hours.

Motion by Clerk Taepke and seconded by Treasurer Beauchamp to approve the Accessibility of the Assessor Resolution #03-10-2025-2.

Aye: 4 Nay: 0

Motion Carried.

5. Maintenance Position

Supervisor Turner received one application for the maintenance position.

Motion by Supervisor Turner and seconded by Treasurer Beauchamp to approve hiring Bradley Rappette as our new maintenance person.

Roll Call: Supervisor Turner – Yes; Clerk Taepke – Yes; Treasurer Beauchamp – Yes; Trustee Howard – Yes; Trustee Pinkowski – Excused

Motion Carried.

6. Legal Counsel Resolution

This resolution lists who may contact the attorney, and the steps taken.

Motion by Supervisor Turner and seconded by Trustee Howard to approve the Legal Counsel Resolution #03-10-2025-3.

Aye: 4 Nay: 0

Motion Carried.

New Business:

1. Maybee Library

An adjacent property owner wants to split off some of their property and donate it to the Maybee Library. London Township is a partial owner of the current library building, so they are requesting approval from the Township Board to accept the donated parcel.

Motion by Supervisor Turner and seconded by Clerk Taepke to accept the donation to the Maybee Library.

Aye: 4 Nay: 0

Motion Carried.

2. Bank Signatures Resolution

Cleaning up a previous resolution to reflect the new officials.

Motion by Treasurer Beauchamp and seconded by Trustee Howard to approve the Resolution Regarding Permitted and Required Signatories on Township Banking Accounts, #03-10-2025-4.

Aye: 4 Nay: 0

Motion Carried.

3. Heath PA 116

The County approved it, so it has come to us for approval.

Motion by Supervisor Turner and seconded by Treasurer Beauchamp to the PA116 for Scott and Jenny Heath, parcel #5810-031-006-000.

Aye: 4 Nay: 0

Motion Carried.

Board of Trustees Comments:

- Trustee Howard presented the thought of doing zoom meetings, which would allow the participants to interact with the Board.
- Supervisor Turner stated a Budget Meeting will be held on Thursday, the 13th at 6:30pm. The Public Hearing will be on Friday, the 28th at 6:30.

Public Comment:

- Resident Anita Straub showed concern of getting the Public Hearing published in time.
- A property owner asked how to get a hold of certain officials. Members of the Board stated the website has all of the officials contact information.
- Resident Greg Hughes asked about the Cooper Barn situation and also spoke about the increasing littering problem in the township.

Adjournment:

Motion by Treasurer Beauchamp and seconded by Trustee Howard to adjourn.

Motion Carried.

Meeting adjourned at 8:48 p.m.

Minutes respectfully submitted by,

Amanda Taepke
London Township Clerk